

(भारतीय रिजर्व बैंक, केंद्रीय वित्तीय संस्थाओं व सार्वजनिक क्षेत्र के बैंकों द्वारा स्थापित एक स्वायत्त संस्था)

#### INSTITUTE OF BANKING PERSONNEL SELECTION

(An autonomous body set up by Reserve Bank of India, Central Financial Institutions and Public Sector Banks)

असेसमेंट में, हम पर भरोसा रखता है भारत

In assessment, India trusts us



# **NOTIFICATION**

#### CRP PO/MT -XV

# COMMON RECRUITMENT PROCESS FOR RECRUITMENT OF PROBATIONARY OFFICERS/ MANAGEMENT TRAINEES **IN PARTICIPATING BANKS (Vacancies of 2026-27)**

Official Website: www.ibps.in

In case of queries / complaints please log in to https://cgrs.ibps.in

The online examination (Preliminary and Main) for the upcoming Common Recruitment Process (CRP) for Recruitment and Selection of Personnel for Probationary Officer/ Management Trainee (PO/MT) posts in the Participating Public Sector Banks will be conducted by the Institute of Banking Personnel Selection (IBPS) as per the tentative schedule provided below:

#### **IMPORTANT DATES**

Activity	Tentative Schedule
Online registration including Edit/Modification of	01.07.2025 to 21.07.2025
Application by candidates	
Payment of Application Fees/Intimation Charges	01.07.2025 to 21.07.2025
(Online)	
Conduct of Pre-Examination Training (PET)	August, 2025
Download of call letters for Online examination –	August, 2025
Preliminary	
Online Examination – Preliminary	August, 2025
Result of Online examination – Preliminary	September, 2025
Download of Call letter for Online examination –	September/October, 2025
Main	
Online Examination – Main	October, 2025
Declaration of Result- Main Examination	November, 2025
Personality Test	November/ December, 2025
Conduct of Interview	December, 2025/ January, 2026
Provisional Allotment	January/February, 2026

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# **INTRODUCTION**

Applications are invited from eligible and interested candidates aspiring to join as a Probationary Officer/ Management Trainee in any of the Participating Public Sector Banks listed at (A) for the Common Recruitment Process (CRP- PO/MT-XV) for vacancies of 2026-2027. The candidates are required to register for the Common Recruitment Process. The online examination will be two tier i.e. the online examination will be held in two phases, Online Preliminary and Online Main. Candidates who qualify in Online Preliminary examination and shortlisted will have to appear for Online Main examination and shortlisted candidates in the Online Main examination will be called for a Personality Test and subsequently for Common Interview to be conducted by the Participating Banks and co-ordinated by the Nodal Bank. Depending on the actual vacancies to be filled in during the financial year 2026-27 based on the business needs of the Participating Banks and as reported to IBPS, candidates shortlisted will be provisionally allotted to one of the Participating Banks keeping in view the spirit of Govt. Guidelines on reservation policy, administrative exigencies etc. The validity for CRP- PO/MT-XV will automatically expire on the day which is one year after the date of Provisional Allotment or until a fresh provisional allotment is made, whichever is earlier, with or without any notice.

Indicative category-wise vacancies of each of the Participating Banks are given vide **Annexure**I. Recruitment in Participating Banks is a dynamic process which depends upon restriction imposed, business volume, business growth, health of the banks, branch expansion, internal and external factors, structural changes etc. Vacancies mentioned here are indicative and anticipated as communicated by the participating banks. However, Provisional allotment will be made based on the actual vacancies reported by the Participating Banks.

This system of Common Recruitment Process- Online Preliminary, Online Main Examination, Personality Test, Common Interview and provisional allotment for recruitment of Probationary Officer/ Management Trainee posts in Participating Banks has the approval of the appropriate authorities.

IBPS, an autonomous body, has received a mandate from the banks mentioned at (A) below, to conduct the recruitment process as mentioned above, once a year. IBPS will make arrangements for conducting Online Preliminary Examination, declare result of Online Preliminary Examination, inform the shortlisted candidates about the Online Main Examination, make arrangements for conducting Online Main Examination, declare the results of the Online Main Examination, make arrangements for conducting Personality Test and inform the shortlisted candidates about the interview. Interviews will be conducted by the Participating Banks and coordinated by the Nodal Bank in each State/ UT/ Region.

Prospective candidates will have to apply at official IBPS website <a href="www.ibps.in">www.ibps.in</a> after carefully reading the notification regarding the process of examinations, interview and provisional allotment, eligibility criteria, online registration processes, payment of prescribed application fee/intimation charges, pattern of examination, issuance of call letters etc. and ensure that they fulfil the stipulated criteria and follow the prescribed processes.

<u>Candidates are advised to regularly visit the official IBPS website www.ibps.in for details and updates.</u>

#### A. PARTICIPATING BANKS

Bank of Baroda	Bank of India	Bank of Maharashtra
Canara Bank	Central Bank of India	Indian Bank
Indian Overseas Bank	Punjab National Bank	Punjab & Sind Bank
UCO Bank	Union Bank of India	

	COMPENSATION
POST	SCALE OF PAY
Probationary Officer/	Basic: ₹ 48480-2000/7-62480-2340/2-67160-2680/7-85920
Management Trainee	The official will be eligible for allowances & perquisites as per rules of the Participating Bank in force from time to time.

#### **B. ELIGIBILITY CRITERIA**

Candidates intending to apply for CRP-PO/MT-XV are advised to read the detailed Notification carefully and ensure that they fulfil the minimum eligibility criteria specified by IBPS in the notification on the stipulated dates before registering online. Candidates may please note that the eligibility criteria specified is the basic criteria for appointment to the aforesaid posts in the Participating Banks. However merely applying for, qualifying in the CRP and getting provisionally allotted in one of the Participating Banks does not imply that a candidate will necessarily be eligible for employment in any of the Participating Banks. It is expressly clarified that the ultimate authority for recruitment is the Participating Bank itself. The Participating Bank concerned may, in its sole discretion, reject the candidature of anyone provisionally allotted to it through the CRP.

Please note that the eligibility criteria specified herein is the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents in original and a photocopy in support of their identity and eligibility -pertaining to category, nationality, age, educational qualifications etc. as indicated in the online application form at the time of interview and any subsequent stage of the recruitment process as required by IBPS/ Participating Banks. Please note that <u>no</u> change of category and other eligibility criteria will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application, subject to guidelines of the Government of India in this regard. Merely applying for CRP/ appearing for and being shortlisted in the online examination (Preliminary and Main) and/or in the subsequent personality test, interview and subsequent processes does not imply that a candidate will necessarily be offered employment in any of the Participating Banks. No request for considering the candidature under any category other than the one in which one has applied will be entertained.

#### I. NATIONALITY / CITIZENSHIP

A candidate must be either -

- (i) a Citizen of India or
- (ii) a subject of Nepal or
- (iii) a subject of Bhutan or
- (iv) a Tibetan Refugee who came over to India before 1<sup>st</sup> January 1962 with the intention of permanently settling in India or
- (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

#### II. AGE (AS ON 01.07.2025)

# Minimum: 20 years Maximum: 30 years

i.e. A candidate must have been born not earlier than 02.07.1995 and not later than 01.07.2005 (both dates inclusive)

## Relaxation of Upper age limit

Sr. No.	Category	Age relaxation
1	Scheduled Caste/Scheduled Tribe	5 years
2	Other Backward Classes (Non-Creamy Layer)	3 years
3	Persons With Benchmark Disabilities as defined under "The Rights of Persons with Disabilities Act, 2016"	10 years
4	Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment, subject to ceiling as per Government guidelines.	5 years

# **NOTE:**

- (i) The relaxation in upper age limit to SC/ST/OBC (Non-Creamy Layer) candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned above in Point No. II (3) and II (4).
- (ii) The maximum age limit specified is applicable to General Category candidates and Economically Weaker (EWS) Category Candidates.
- (iii) Candidates seeking age relaxation will be required to submit necessary certificate(s) in original along with photocopies at the time of Interview and at any subsequent stage of the recruitment process as required by IBPS/ Participating Bank(s).
- (iv) Candidates must produce Caste / Category Certificate issued by competent authority in the prescribed format as stipulated by Government of India in case of SC / ST / OBC (NCL)/ PwBD category.

The formats of the certificates are annexed with the Notification. However, the same are subject to amendment from time to time as per Government Guidelines.

- (v) In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of reservation for Other Backward Classes in Civil post & services under Government of India. Candidates belonging to OBC category but coming under creamy layer are not entitled to OBC reservation. They should indicate their category as General in the online application form. The candidate should possess a valid OBC certificate with a Non-creamy layer clause as per the Government of India guidelines, from time to time. OBC category candidates should submit the OBC certificate on the format prescribed by Govt. of India containing the 'non-creamy layer' clause, issued on or after 01.04.2025 till the date of interview. The candidate should be in possession of requisite OBC (NCL) certificate in the prescribed format in support of his / her claim for availing reservation on / or before the date of Interview.
- (vi) If an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any subsequent employment. However, to avail this benefit, an ex-serviceman as soon as he/she joins any civil employment, should give self-declaration/ undertaking to the concerned employer about date-wise details of application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ex-serviceman. There is no reservation for Ex-servicemen in Officers' Cadre.

#### III. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITIES

Under section 34 of "The Rights of Persons with Disabilities Act, 2016", persons with benchmark disabilities are eligible for Reservation. The post is identified suitable for the Persons with undernoted categories of disabilities as defined in the Schedule of RPWD Act 2016 and notified by the Department of Empowerment of Persons with Disabilities (Divyangjan) from time to time.

#### A. <u>Visual Impairment ("VI" Category):</u>

Only those Visually Impaired (VI) persons who suffer from any one of the following conditions, after best correction, are eligible to apply.

- a. Blindness:
- i. Total absence of sight; OR
- ii. Visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; OR
- iii. Limitation of the field of vision subtending an angle of less than 10 degree. OR
- b. Low Vision:
- i. Visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; OR
- ii. Limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

#### B. Hearing Impaired ("HI" Category):

- a. Deaf: means person having 70 DB hearing loss in speech frequencies in both ears.
- b. Hard of Hearing: means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears.

# C. Orthopedically Challenged/ Locomotor Disability ("OC" / "LD") Category:

A person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy and Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological / limb dysfunction. Orthopedically challenged persons are covered under locomotor disability:

- a. "Leprosy cured person" means a person who has been cured of leprosy but is suffering from:
- i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
- ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
- iii. extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly;
- b. "Cerebral palsy" means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
- c. "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

- d. "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
- e. "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

# D. <u>Intellectual Disability ("ID" Category):</u>

Only those persons, who suffer from any one of the following types of disabilities, are eligible to apply under this category:

- a. Autism Spectrum disorder (ASD) means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.
- b. "Specific Learning Disability" (SLD) means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia.
- c. "Mental Illness" (MI) means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

#### E. "Multiple Disabilities"

means multiple disabilities amongst clause "A"; "B"; "C"; "D" above.

Note: Only those persons with benchmark disabilities would be eligible for reservation. "Benchmark disability" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable terms, as certified by the certifying authority.

A person who wants to avail benefit of reservation will have to submit a disability certificate issued by a Competent Authority as per Government of India guidelines. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority, at any point during the process or thereafter.

The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Disabilities Act, 2016" and as per actual vacancies reported to IBPS by Participating Banks.

#### (i) Guidelines for Persons with Benchmark Disabilities/ Specified Disabilities using a Scribe

The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F. No. 16-110/2003-DDIII dated February 26, 2013 by Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Finance, Department of Financial Services vide letter F. No. 3/2/2013- Welfare dated 26.04.2013 and Office Memorandum F. No. 29-6/2019-DD-III dated 10.08.2022 issued by Government of India, Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan). In all such cases where a scribe is used, the following rules will apply:

- The candidate will have to arrange his / her own scribe at his/her own cost.
- For candidates availing scribe in accordance with OM F. No. 29-6/2019-DD-III dated 10.08.2022, shall be allowed scribe facility subject to production of a certificate at the time of online examination to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from competent medical authority of a Government healthcare institution as per proforma attached as Appendix I. Such candidates shall also, upload their certificate while filling the application form. Also, the qualification of the scribe should be one step below the qualification of the candidate taking examination. Letter of undertaking as per **Appendix II** should be submitted by such candidates at the time of examination.
- The scribe may be from any academic stream.
- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result of the CRP.
- Deliberate wrong information about the candidate/ scribe in declaration form submitted
  at the time of online application or at the time of examination or at any stage would
  render the candidate and scribe being debarred either permanently or for specified
  periods of time for CRP examinations.
- Those candidates who are eligible to use scribe facility shall be eligible for compensatory time of 20 minutes or otherwise advised for every hour of the examination.
- In view of the importance of time element, the examination being of a competitive nature, the candidate must fully satisfy the Independent Medical Officer/ Board of the Bank that there was necessity for use of a scribe as he/she has physical limitation to write including that of speed by the disabilities as mentioned in the guidelines regarding Persons with Benchmark Disabilities/ Specified Disabilities using the services of a scribe.
- Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favourably entertained.
- The scribe arranged by the candidate should <u>not</u> be a candidate for the online examination under (CRP-PO/MT-XV). If violation of the above is detected at any stage of the selection process, candidature for CRP of both the candidate and the scribe will be cancelled.

- A scribe can act as Scribe only for one candidate for CRP- PO/MT XV process. If violation of the same is detected at any stage of the selection process, candidature of the candidates for CRP will be cancelled and scribe will be debarred from future CRP examinations.
- Only candidates registered for compensatory time (at the time of online registration) will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.
- During the exam, at any stage, if it is found that scribe is independently answering the questions or prompting answers in any direct/ indirect manner, the exam session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions or prompted the answers in any direct/ indirect manner. In such cases, the Candidate and scribe may also be debarred either permanently or for specified periods from all CRP examinations.
- Those candidates who have been debarred from appearing in CRP examinations for specified periods in terms of communication made to that effect by IBPS, may act accordingly.
- IBPS reserves the right to share the list of debarred candidates/ scribes to other Recruiting agencies for their information.
- The candidates are advised to possess/ acquire valid Aadhaar card for the CRP process. IBPS/ Participating Banks would also conduct Online Aadhaar verification of the candidate/ scribe at different stages of the selection process.

# (ii) Guidelines for Visually Impaired (VI) candidates

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised of examination.
- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

### (iii) Guidelines for candidates with locomotor disability and cerebral palsy

A Compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

#### (iv) Guidelines for Candidates with Intellectual Disability (ID)

A Compensatory time of twenty minutes per hour of examination, either availing the services of a scribe or not, shall be permitted to the candidates with more than 40% Intellectual Disability (autism, intellectual disability, specific learning disability and mental illness).

# (v) Guidelines for persons with specified disabilities having less than 40% disability and having difficulty in writing:

A compensatory time of not less than twenty minutes per hour of the examination shall be allowed for persons who are eligible for getting scribe. In case the duration of the examination is less than an hour, then the duration of the compensatory time shall be allowed on pro-rata basis.

NOTE: (i) IBPS reserves the right to conduct re-exam if there is doubt about the genuineness/validity of candidate's score/performance.

(ii) PwBD reservation is not applicable on the basis of temporary certificate of disability. The reservation is only for persons with Benchmark Disabilities with irreversible permanent disability in terms of O.M. No. 36035/8/2023-Estt. (Res-II) dated 19.05.2023 issued by Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training (DoPT).

Candidates may take note of this and apply accordingly.

(iii) The Government guidelines for persons with Benchmark/Specified Disabilities are subject to change / clarifications, from time to time.

#### IV. Economically Weaker Section (EWS)

- 1. Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:
- i.) 5 acres of Agricultural Land and above;
- ii.) Residential flat of 1000 sq. ft. and above;
- iii.) Residential plot of 100 sq. yards and above in notified municipalities;
- iv.) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- 2. The property held by a "Family" in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status.
- 3. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. The candidates shortlisted for document verification/interview shall be required to bring the requisite certificate as specified

- by the Government of India at the time of appearing for the process of document verification/interview.
- 4. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
- 5. The instructions issued by the Government of India in this regard from time to time shall be adhered to.

**Disclaimer:** EWS Vacancies are tentative and subject to further directives of Government of India and outcome of any litigation.

NOTE: These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

#### V. EDUCATIONAL QUALIFICATIONS (As on 21.07.2025):

A Degree (Graduation) in any discipline from a University recognised by the Govt. Of India or any equivalent qualification recognized as such by the Central Government. The candidate must possess valid Mark-sheet / Degree Certificate that he/ she is a graduate on the day he / she registers and indicate the percentage of marks obtained in Graduation while registering online.

#### Note:

- (1) All the educational qualifications mentioned should be from a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies and the final result should have been declared on or before 21.07.2025.
- (2) Proper document from Board / University for having declared the result on or before 21.07.2025 has to be submitted at the time of interview. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University / Institute. In case the result of a particular examination is posted on the website of the University / Institute and web based certificate is issued then proper document/certificate in original issued and signed by the appropriate authority of the University / Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.
- (3) Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA / OGPA is awarded, the same should be converted into percentage and indicated in online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating that the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of norms.
- (4) <u>Calculation of Percentage</u>: The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all semester(s)/year(s) by aggregate maximum marks (in all the subjects irrespective of honours / optional / additional optional subject, if any) multiplied by 100. This will be applicable for those Universities also where Class / Grade is decided on basis of Honours marks only.

The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

In case Grade point system (CGPA/ OGPA) is adopted, the candidates are required to convert their CGPA/ OGPA into percentage as per criteria adopted by the University/ Institute. The candidates must produce documentary proof of the criteria for conversion into percentage adopted by the University/ Institute at the time of Interview/ Document Verification.

#### VI. CREDIT HISTORY:

- (i) The candidate applying shall ensure that, they maintain a healthy Credit history at the time of joining the Participating Banks. The minimum credit score will be as per the policy of Participating Banks, amended from time to time.
- (ii) Those candidates whose CIBIL or other similar agencies has not been updated before the date of joining, have to either get the status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the report, failing which the letter of offer may be withdrawn / cancelled. The final discretion in this regard remains with the allotted Bank.

#### NOTE:

- (1) This clause does not apply to the candidates with no Bank account.
- (2) This requirement is not a pre-condition to apply.

#### C. APPLICATION FEES & INTIMATION CHARGES

Application Fees/ Intimation Charges [Payable from 01.07.2025 to 21.07.2025 (Only online payment), both dates inclusive] shall be as follows:

- Rs. 175/- (inclusive of GST) for SC/ST/PwBD candidates.
- Rs. 850 /- (inclusive of GST) for all others.

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidat

#### D. STRUCTURE OF EXAMINATION

The structure of the Examinations which will be conducted online are as follows:

#### a. Preliminary Examination (Objective Test)

Sr.	Name of Tests	No. of	Maximum	Medium of	Time allotted for
No.		Questions	Marks	Exam	each test
					(Separately timed)
1	English Language	30	30	English	20 minutes
2	Quantitative	35	30	English and	20 minutes
	Aptitude			Hindi	
3	Reasoning Ability	35	40	English and	20 minutes
				Hindi	
	Total	100	100		60 Minutes

Candidates have to qualify in each of the three tests by securing minimum cut-off marks to be decided by IBPS. Adequate number of candidates in each category as decided by IBPS depending upon requirements will be shortlisted for Online Main Examination.

#### **b.** Main Examination (Objective and Descriptive)

Sr. No.	Name of Tests (NOT BY SEQUENCE)	No. of Questions	Maximu m Marks	Medium of Exam	Time allotted for each test (Separately timed)
1	Reasoning	40	60	English & Hindi	50 minutes
2	General/ Economy/ Banking Awareness / Digital/ Financial Awareness including RBI circulars	35	50	English & Hindi	25 minutes
3	English Language	35	40	English	40 minutes
4	Data Analysis & Interpretation	35	50	English & Hindi	45 minutes
	TOTAL	145	200		160 minutes
5	Descriptive Paper* (Essay and Comprehension)	02	25	English	30 minutes

<sup>\*</sup> May be broadly based on Economic and Social issues, emerging trends in Banking and Technology, Current events, Ethics etc.

Descriptive Paper may be evaluated by an automated scoring mechanism for identifying features related to writing proficiency. This scoring mechanism is duly validated and evaluates proficiency of test takers.

#### c. Personality Test:

Candidates who qualify in the Main examination will be called for a Personality Test (self-report). Personality Profile of the candidates will be placed before the Interview panel. The Personality Test will be non-qualifying in nature. However, appearing in the Personality Test will be mandatory for being eligible for appearing for the Interview process.

#### **PLEASE NOTE:**

# Please note that candidates will not be permitted to appear for the Online Preliminary as well as Online Main Examination without the following documents:

- (1) Valid Call Letter for the respective date and session of Examination. Those candidates who are called for Main Exam will also be required to bring authenticated/stamped call letter of Preliminary Exam (along with authenticated/ stamped copy of the ID proof)
- (2) Photo-identity proof (as specified) in original bearing the same name as it appears on the call letter/ application form.
- (3) Candidates reporting late i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test.
- (4) Though the duration of the Online Preliminary examination is 1 hour, candidates may be required to be at the venue for about 2 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.
- (5) For the Online Main examination the duration of the examination is 3 hours 10 minutes, candidates may be required to be at the venue for about 4 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.

# **E.** PENALTY FOR WRONG ANSWERS (Applicable to both – Online Preliminary and Online Main Examination)

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth or 0.25 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

#### F. CUT-OFF SCORE (Online Main Examination)

Each candidate will be required to obtain a minimum score in each test of Online Main examination and also a minimum total score to be considered to be shortlisted for personality test and interview. Depending on the number of vacancies available, cut-offs will be decided and candidates will be shortlisted for personality test and interview. Prior to the completion of the interview process, scores obtained in the Online Main examination will not be shared with the candidates shortlisted for personality test and interview.

Decision of IBPS in shortlisting and calling number of candidates for personality test and common interviews/ provisional allotment shall be final.

MARKS OBTAINED IN THE ONLINE MAIN EXAMINATION ONLY WILL BE CONSIDERED FOR SHORTLISTING FOR PERSONALITY TEST & INTERVIEW AND ALSO FOR FINAL MERIT LISTING

#### G. SCORES

- The corrected scores obtained by each of the candidates in different sessions (if held) will be normalized using equi-percentile method.
- Scores up to two decimal points shall be taken for the purpose of calculations

#### H. EXAMINATION CENTRES

- (i) The examination will be conducted online in venues across many centres in India. The tentative list of Examination centres for the Online Preliminary examination and those for Online Main examination is available in Annexure II.
- (ii) No request for change of centre for Examination shall be entertained.
- (iii) IBPS, however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.
- (iv) IBPS also reserves the right to allot the candidate to any centre other than the one he/she has opted for.
- (v) Candidate will appear for the examination at an Examination Centre at his/her own risk and expenses and IBPS will not be responsible for any injury or losses etc. of any nature.
- (vi) Any unruly behaviour/misbehaviour in the examination hall may result in cancellation of candidature/ disqualification from this exam and also from the future exams conducted by IBPS.

#### I. PRE-EXAMINATION TRAINING

Pre-Examination Training may be arranged in Online Mode to a limited number of candidates belonging to Scheduled Caste/ Scheduled Tribes/ Other Backward Classes/ Minority Communities.

All eligible candidates who opt for and wish to avail of Pre-Examination Training should fill in the relevant column in the ON-LINE APPLICATION.

By merely attending the Pre-Examination Training no candidate acquires any right to be selected in any of the Participating Banks mentioned.

#### J. INTERVIEW

Candidates who have been shortlisted in the Online Main examination and appear for Personality Test for CRP- PO/MT-XV will subsequently be called for an Interview to be conducted by the Participating Banks and coordinated by the Nodal Bank in each State/ UT/ Region with the help of IBPS.

- Interviews will be conducted at select centres. The centre, address of the venue, time & date of Interview will be informed to the shortlisted candidates in the call letter.
- Candidates are required to download their interview call letters from official IBPS website <a href="www.ibps.in">www.ibps.in</a>. Please note that any request regarding change in date, centre etc. of interview will not be entertained. However, IBPS reserves the right to change the date/ venue/ time/ centre etc. of interview or hold supplementary process for particular date / session / venue / centre / set of candidates at its discretion, under unforeseen circumstances, if any.
- The total marks allotted for Interview are 100. The minimum qualifying marks in interview will not be less than 40% (35% for SC/ST/OBC/PWBD candidates).
- The relative weightage (ratio) of Online Main Exam and interview will be 80:20 respectively.
- The combined final score of candidates shall be arrived at on the basis of scores obtained by the candidates in the Online Main Examination of CRP- PO/MT-XV and Interview.
- Interview score of the candidates failing to secure minimum qualifying marks or otherwise barred from the interview or further process shall not be disclosed.

- A candidate should qualify both in the Online Main Exam and interview and be sufficiently high in the merit to be shortlisted for subsequent provisional allotment process, details of which will be made available subsequently on official IBPS website <a href="https://www.ibps.in">www.ibps.in</a>.
- While appearing for the Interview, the candidate should produce valid prescribed documents given below.
- In the absence of valid documents candidature of the candidates shall be cancelled. IBPS/ Nodal Bank/ Participating Bank take no responsibility to receive/ collect any certificate/remittance/ document sent separately.

The candidates will be required to upload the scanned/ softcopy of documents in support of their eligibility through a link which will be available on official IBPS website. More details regarding the same will be shared at a later stage.

<u>List of Documents to be produced at the time of interview/ document verification/ joining</u> (as applicable)

Candidates will be required to upload softcopy of requisite documents (in PDF format) Online in support of their eligibility through a link which will be available on official IBPS website. The link for uploading the documents will be provided to the candidates. Please note that uploading the requisite documents online is mandatory.

The following documents in <u>original</u> and <u>self-attested photocopies</u> in support of the candidate's eligibility and identity arranged in seriatim are to be invariably submitted at the time of interview failing which the candidate may not be permitted to appear for the interview. Non submission of requisite documents by the candidate at the time of interview/ document verification/joining will debar his/her candidature from further participation in the recruitment process.

- (i) Printout of the valid Interview Call Letter
- (ii) Valid system generated printout of the online application form registered for CRP- PO/MT-XV
- (iii) Proof of Date of Birth (Birth Certificate issued by the Competent Authorities or SSLC/Std. X Certificate with DOB)
- (iv) Photo Identify Proof as indicated in Point L(i) of this notification.
- (v) Mark-sheets or certificates for Graduation or equivalent qualification etc. Proper document from Board / University for having declared the result on or before **21.07.2025** has to be submitted.
- (vi) Caste Certificate issued by the competent authority in the prescribed format as stipulated by Government of India in the case of SC / ST / OBC category candidates.
  - Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General in the online application form.
- (vii)Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format in the case of EWS category candidates.
- (viii) Disability certificate in the prescribed format issued by the District Medical Board in case of Persons with Benchmark Disability category.

- If the candidate has used the services of a Scribe at the time of online exam the duly filled in details of the scribe in the prescribed format.
- (ix) Certificate in case of persons with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2 (r) of the said Act, i.e. persons having less than 40 % disability and having difficulty in writing, to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from competent medical authority of a Government healthcare institution as per proforma attached as Appendix I.
- (x) An Ex-serviceman candidate has to produce a copy of the Service or Discharge book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services, on or before 20.07.2026. Please note that failure to provide this certificate will result in immediate disqualification. The Participating Banks will not be in any position to waive this condition. The candidates falling in this category are advised to apply for this certificate at the earliest to avoid disqualification.
- (xi) Candidates serving in Government / quasi govt offices/ Public Sector Undertakings (including Nationalised Banks and Financial Institutions) are required to produce a "No Objection Certificate" in original from their employer at the time of interview, in the absence of which their candidature will not be considered and travelling expenses, if any, otherwise admissible, will not be paid. The No Objection Certificate should not be issued for appearing in interview for selection to any particular participating Bank as the Common Recruitment Process is for all participating banks. Production of such conditional NOCs at the time of interview will not be considered and such candidates will not be permitted to participate in interview/will not be considered for further selection process.
- (xii) Experience certificates, if applicable. (Hardcopy/ Digitally signed copy/ Received from Valid email id- subject to verification, of experience certificates will be accepted).
- (xiii) Persons falling in categories (ii), (iii), (iv) and (v) of Point B (I) should produce a certificate of eligibility issued by the Govt. Of India.
- (xiv) Any other relevant documents in support of eligibility.

# Note: -

- 1. Candidates will <u>not</u> be allowed to appear for the interview/ join the allotted Participating Banks if he/ she fails to produce the relevant Eligibility documents as mentioned above.
- 2. Non production of relevant eligibility documents at the time of interview/ joining shall make the candidate ineligible for further process of recruitment under CRP-PO/MT-XV
- 3.\_No documents shall be directly sent to IBPS/ Nodal Banks by candidates before or after the interview.
- 4. All documents like Educational Qualification, Caste Certificates including OBC Non Creamy Layer certificate, EWS Certificate, Disability Certificate etc. will be verified with the concerned issuing authority to ensure the veracity and validity of the same as and when required. Any

wrongful submission of such documents will attract action of debarring the candidate and further taking legal action as applicable.

5. It will solely be the responsibility of the candidate to submit genuine and proper documents, any wrongful submission found after joining will also attract same action as mentioned above.

# The Competent Authority for the issue of the certificate to SC / ST / OBC (NCL) / Economically Weaker Section/ PERSONS WITH BENCHMARK DISABILITIES is as under (as notified by GOI from time to time):

For Scheduled Castes / Scheduled Tribes / Other Backward Classes (NCL): (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-divisional officer of the Area where the candidate and or his family normally resides.

Economically Weaker Section :(i) District Magistrate/Additional District Magistrate/Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner, (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate, (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

<u>For Persons with Benchmark Disabilities</u>: Authorised certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate government.

Candidates belonging to SC, ST, OBC (NCL), EWS, PwBD categories have to submit certificates in support of it at the time of interview.

Prescribed Formats of SC, ST, OBC (NCL), EWS, PwBD certificates as applicable to be submitted at the time of interview/ joining etc., can be downloaded from official IBPS website <a href="https://www.ibps.in">www.ibps.in</a>. Candidates belonging to these categories are required to produce the certificates strictly in these formats only.

#### K. PROVISIONAL ALLOTMENT

On completion of the interview process, depending on the vacancies to be filled in during the financial year 2026-27 based on the business needs of the Participating Banks and as reported to IBPS, candidates shortlisted will be provisionally allotted to one of the Participating Banks, based on merit-cumpreference keeping in view the spirit of Govt. Guidelines on reservation policy, various guidelines issued by Govt. of India/Others from time to time, administrative exigency, etc. Vacancies given in this notification are indicative. Provisional allotment shall be done on the basis of actual vacancies to be reported by the Participating Banks. Candidates should not claim indicative vacancies as final for provisional allotment. No change in the data already registered by the candidate in the online application form is possible.

A candidate belonging to reserved category, selected on the basis of norms as applicable to General Category, will be treated at par with a General category candidate. Such own merit candidates belonging to reserved categories who are provisionally allotted under unreserved (General) category will not be adjusted against a reserved post. However, their original category as registered in the online registration will remain unchanged and they shall be required to produce their caste certificate as applicable to them irrespective of their selection under unreserved category. Failure to provide the same shall debar the candidate from further process.

In the event of two or more candidates having obtained the same score, merit order is decided as per date of birth (the candidate senior in age is placed before/ above the candidate junior in age), as per the prevailing practice.

The provisional allotment is subject to the candidate fulfilling the criteria for Participating Banks and identity verification to the satisfaction of the allotted bank. This does not constitute an offer of employment. Non production of relevant documents shall make the candidate ineligible for further process of CRP PO/MT XV. Verification of documents with regard to eligibility criteria will be carried out by the participating banks. In case it is detected at any stage of the recruitment process that, the candidate does not satisfy the eligibility criteria his/her candidature/ chance in the process shall stand forfeited.

As the provisional allotment will be made to participating banks on merit cum preference basis, once the provisional allotment is made, no request for change shall be entertained. Any request for change shall result in cancellation of candidature. Provisional allotment once made shall be final and binding on the candidate and no further allotment can be requested. Further, a candidate who is provisionally allotted will forfeit his/her candidature/ chance for the process if he/she does not avail the offer of appointment from the Participating Bank.

Issuance of offer of appointment including terms and conditions, formalities for verification, joining etc. is solely the decision of the Participating Banks and shall be final and binding. IBPS shall have no role therein. Any queries in this regard shall be directed to the participating banks only.

A reserve list to the extent of approximately 20 percent of the vacancies under each category may be kept, subject to the availability of candidates. This does not guarantee provisional allotment to/recruitment by the Participating Bank(s).

In the event of Participating Banks providing further vacancies, within the validity period of the Reserve List at different intervals, provisional allotment may be carried out three to four times for the candidates in the reserve list, based on the vacancies provided by some or any of the Participating Banks at different intervals during the period. However, if no vacancy is furnished by the Participating Banks owing to exigencies or otherwise during the validity period, the candidates under the reserve list will not be considered for provisional allotment.

The reserve list will expire automatically on the day which is one year after the date of Provisional Allotment or until a fresh provisional allotment is made, whichever is earlier, with or without any notice. Candidates who are not provisionally allotted or not in the reserve list will not be considered for any further process under CRP- PO/MT XV) for vacancies for 2026-27.

IBPS is not responsible in case the Participating Banks do not notify sufficient vacancies to exhaust the reserve list. Similarly, neither the Participating Banks nor IBPS is bound to notify every vacancy that may arise in any Participating Bank during pendency of reserve list. IBPS is not responsible for the recruitment of candidates, and will only act upon the vacancies notified by the Participating Banks in that regard within the specified period.

The decision of IBPS in provisional allotment of Banks shall be final and binding upon the selected candidates. However, IBPS reserves the right to cancel, reallot Bank-wise allocation/ change the process depending upon exigencies or otherwise. The candidates however, shall have no right to demand re-allotment on any grounds and allotment once done shall be final and binding on the candidates.

This is an All India cadre and provisionally allotted candidates (subject to fulfilling all required criteria) may be posted anywhere in India/ outside India as per discretion of the participating bank.

#### L. IDENTITY VERIFICATION

# (i) DOCUMENTS TO BE PRODUCED

In the examination hall as well as at the time of interview, the call letter along with a photocopy of the candidate's currently valid photo identity (bearing exactly the same name as it appears on the call letter) such as PAN Card/ Passport/ Permanent Driving License/ Voter's Card with photograph/ Bank Passbook with photograph/ Photo identity proof issued by a Gazetted Officer or People's Representative on official letterhead/ Identity Card issued by a recognised college or university/ Aadhaar card/ E-Aadhaar card with a photograph/ Employee ID/Bar Council Identity card with photograph should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination/ interview.

- Ration Card and Learner's Driving License will <u>not be</u> accepted as valid id proof for this selection process.
- In case of candidates who have changed their name, will be allowed only if they produce original Gazette notification / their original marriage certificate / affidavit in original.
- Signature in CAPITAL LETTERS will not be accepted.

#### (ii) Biometric Verification:

At different stages of the selection process: Photograph and Biometric data (Right thumb impression or otherwise) may be captured/verified. The photo captured will be matched with the photo uploaded/captured by the candidate in the application. Candidate must NOT change his/her appearance from the photo uploaded/captured in the application. Refusal to participate in the process of Biometric Thumb Impression capture/verification on any occasion may lead to cancellation of candidature.

With regards to the biometric data capture, please note the following:

a) If fingers are coated (stamped ink/mehndi/coloured. etc.), ensure to thoroughly wash them so that coating is completely removed before the exam day.

- b) If fingers are dirty or dusty, ensure to wash them and dry them before the finger print (biometric) is captured.
- c) Ensure fingers of both hands are dry. If fingers are moist, wipe each finger to dry them.
- d) If the primary finger (Right thumb) to be captured is injured/damaged, immediately notify the concerned authority in the test centre.
  - In such cases impression of other fingers, toes etc. may be captured.
  - Decision of the Biometric verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates.
- (iii) The candidates are advised to possess/acquire valid Aadhaar card for the CRP process. IBPS/participating banks would also conduct Online Aadhaar verification of the candidates/scribes at different stages of the selection process.

Note: Candidates have to produce, in original, the same photo identity proof bearing the name as it appears on the online application form/ call letter and submit photocopy of the photo identity proof along with Examination call letter as well as the Interview Call Letter while attending the examination/ interview respectively, without which they will not be allowed to take up the examination/ interview. To avoid any dispute, name recorded at the time of application should be identical to authorised valid identity proof.

#### INSTRUCTIONS FOR CANDIDATES AT THE EXAM VENUE:

<u>Call letter for Preliminary Exam</u>: Call letter of Preliminary Exam will not be collected at the examination venue. However, it will be duly authenticated/ Stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely.

However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring one additional photograph (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "Information Handout" and "Call letter".

Candidates reporting without photograph pasted on the call letter or without one additional photograph (same as pasted on call letter) will not be allowed to appear for the exam.

(It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process.

<u>At the time of Main Exam</u>: Candidates must bring duly authenticated Preliminary Exam call letter (with authenticated copy of ID proof) as well as Main Exam call letter. These documents along-with other requisite documents need to be submitted during the Main Exam.

Candidates need to bring the call letter and other requisite documents as per information provided in the "information handout" and call letter.

Candidates who do not bring the authenticated/ stamped call letter of preliminary examination and authenticated/ stamped photocopy of ID proof at the time of main examination will not be allowed to appear for the examination.

Rough sheets kept at each candidate desk will be used by the candidates. After the end of examination, candidates need to submit the rough sheets before leaving, as instructed at the venue

On completion of a shift, the candidates are advised to move out in an orderly manner without crowding as instructed by the venue staff.

(Some more instructions related to exam may be added or modified depending on the situation during the scheduled date of exam)

#### M. HOW TO APPLY

Candidates can apply online only and no other mode of application will be accepted. Application Fees/ Intimation Charges [Online payment from 01.07.2025 **to** 21.07.2025, both dates inclusive] shall be as follows:

- Rs. 175/- (inclusive of GST) for SC/ST/PwBD candidates.
- Rs. 850 /- (inclusive of GST) for all others.

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidate

# **Pre-Requisites for Applying Online: Refer Annexure III**

### Procedure for applying online

- (1) Candidates are first required to go to the official IBPS website <a href="www.ibps.in">www.ibps.in</a> and click on the Home Page to open the link "CRP PO/MT" and then click on the option "CLICK HERE TO APPLY ONLINE FOR CRP- PROBATIONARY OFFICERS/ MANAGEMENT TRAINEES (CRP-PO/MT-XV)" to open the Online Application Form.
- (2) Candidates will have to click on "CLICK HERE FOR NEW REGISTRATION" to register their application by entering their basic information in the online application form. After that a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed.
- (3) Candidates are required to upload their
  - Photograph
  - Signature
  - Left thumb impression
  - A hand written declaration
  - Certificate as mentioned in clause J (ix) (if applicable)
  - SSC/ SSLC/ 10<sup>th</sup> standard or equivalent certificate
  - Candidates will also be required to capture and upload their live photograph through webcam or mobile phone during the registration process.

as per the specifications given in the Guidelines for Scanning and Upload of documents (Annexure III).

Please note that until photographs and signature are as per the specifications provided, the system will not allow the candidate to move forward to the next stage of application.

- (4) Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible/ entertained. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. No change is permitted after clicking on COMPLETE REGISTRATION Button. Visually Impaired candidates are responsible for carefully verifying/ getting the details filled in, in the online application form properly verified and ensuring that the same are correct prior to submission as no change is possible after submission.
- (5) Digi Locker has been integrated with the online application form. The candidate may provide access to issued credentials/documents (Aadhaar, Educational Qualification Documents etc.) and information (Name, Date of Birth, Gender etc.) through Digi Locker on voluntary basis.

# **Mode of Payment**

Candidates can make the payment of requisite fees/ intimation charges through the ONLINE mode only. Candidates must keep the necessary details/ documents ready to make Online Payment of the requisite application fee/ intimation charges.

# Payment of fees/ intimation charges via ONLINE MODE

(i) Candidates should carefully fill in the details in the Online Application at the appropriate places very carefully and click on the "COMPLETE REGISTRATION" button at the end of the Online Application format. Before pressing the "COMPLETE REGISTRATION" button, candidates are advised to verify every field filled in the application form. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application form as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.

In case the candidate is unable to fill in the application form in one go, he/ she can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed. Once the application is filled in completely, candidate should submit the data.

- (ii) The online application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- (iii) The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/ UPI by providing information as asked on the screen.
- (iv) After Final Submit, an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details.

- (v) If the online transaction has **not** been successfully completed, then candidates are advised to login **again** with their provisional registration number and password and pay the Application Fees/ Intimation Charges online.
- (vi) On successful completion of the transaction, an e-receipt will be generated.
- (vii) Candidates are required **to take a printout of the e-receipt** and online application form containing fee payment details. Please note that if the same cannot be generated then online transaction may not have been successful.

#### Note:

- After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.
- For Credit Card users: All prices charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- To ensure the security of your data, please close the browser window once your transaction is completed.

After completing the procedure of applying on-line including payment of fees / intimation charges, the candidate should take a printout of the system generated on-line application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference. They should not send this printout to the IBPS/Banks.

Please note that all the particulars mentioned in the online application form including Name of the Candidate, Category, Date of Birth, Address, Mobile Number, Email ID, Centre of Examination, registration of preferences for Participating Banks etc. will be considered as final and no change/modifications will be allowed after submission of the online application form. Candidates are hence advised to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained. IBPS will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the online application form or omission to provide the required details in the application form.

Note: The mobile number & E mail ID, registered in the application form should be active & maintained by the candidate till conclusion of the CRP.

An email/ SMS intimation with the Registration Number and Password generated on successful registration of the application will be sent to the candidate's email ID/ Mobile Number specified in the online application form as a system generated acknowledgement. If candidates do not receive the email and SMS intimations at the email ID/ Mobile number specified by them, they may consider that their online application has not been successfully registered.

An online application which is incomplete in any respect such as without proper passport size photograph, signature, left thumb impression, the hand written declaration and certificate as

mentioned in clause J (ix) (if applicable) uploaded in the online application form/ unsuccessful fee /intimation charges payment will not be considered as valid.

Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for depositing the fee / intimation charges to avoid the possibility of disconnection/ inability/ failure to log on to the official IBPS website <a href="www.ibps.in">www.ibps.in</a> on account of heavy load on internet/website jam.

IBPS does not assume any responsibility for the candidates not being able to submit their online application form within the last date on account of the aforesaid reasons or for any other reason beyond the control of IBPS.

Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

Any information submitted by an applicant in his/ her online application form shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.

#### N. GENERAL INSTRUCTIONS

- (1) Candidates will have to <u>invariably</u> produce the requisite documents such as valid call letter, a photocopy and original of photo-identity proof bearing the same name as it appears on the online submitted application form etc. at the time of online examinations (Preliminary & Main) and interview respectively. No document shall be directly sent to IBPS by the candidates before or after online examinations and interview.
- (2) During online preliminary examination the call letter and copy of Photo ID proof will not be collected at the examination centre. These will be duly authenticated by the examination centre staff functionaries and handed over back to the candidates. The candidates will be required to bring to the Online Main examination, the authenticated call letter and copy of photo ID proof of Online Preliminary examination along with the call letter and other requisite documents of Online Main examination. However, candidates need to submit the scribe form (wherever applicable) during the online preliminary examination as well as the online main examination.
- (3) Candidates who do not bring the authenticated/ stamped call letter of online preliminary examination and authenticated/ stamped photocopy of ID proof at the time of online main examination will not be allowed to appear for the examination.
- (4) Candidates need to bring one additional photograph (same as pasted on call letter) along with the call letter and other requisite documents as per information provided in the information handout and call letter. Candidates reporting without photograph pasted on call letter or without one additional photograph (same as pasted on call letter) will not be allowed to appear for the examination.
- (5) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this notification. Candidates are therefore advised to carefully read this notification and follow all the instructions given for submitting online application form.
- (6) Those candidates who have been debarred from appearing in CRP examinations for specified periods in terms of the communication made to that effect by IBPS, may act accordingly.

- (7) A Candidate's admission to the Online Preliminary and Main examinations/ shortlisting for interview/ and subsequent processes is strictly provisional. The mere fact that the call letter(s)/ provisional allotment has been issued to the candidate does not imply that his/ her candidature has been finally cleared by IBPS/ Participating Banks. IBPS/ Participating Banks would be free to reject any application, at any stage of the selection process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s). If candidature of any candidate is rejected for any reason according to the terms and conditions of this notification, no further representation in this regard will be entertained. Such decisions shall be final and binding on the candidate. If any of these shortcomings is/are detected after appointment in a Participating Bank, his/her services are liable to be summarily terminated.
- (8) Decision of Nodal Banks/Participating Banks/ IBPS in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced for the purpose of the conduct of Examination, interview, verification etc. and any other matter relating to CRP-PO/MT-XV will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by IBPS/ Participating Banks in this regard. IBPS/ Nodal Bank/ Participating Banks take no responsibility to receive/ collect any certificate/remittance/ document sent separately.
- (9) The scribe arranged by the candidate should <u>not</u> be a candidate for the examination (CRP-PO/MT-XV). If violation of the above is detected at any stage of the selection process, candidature for CRP of both the candidate and the scribe will be cancelled.
- (10) A scribe can act as scribe only for one candidate for CRP PO/MT XV process. If violation of the above is detected at any stage of the selection process, candidature of the candidates for CRP will be cancelled and the scribe shall be debarred from future CRP examinations.
- (11) Not more than one application should be submitted by any candidate. In case of multiple applications, only the latest valid (completed) application will be retained and the application fee/ intimation charges paid for the other multiple registration(s) will stand forfeited.
- (12) Multiple attendance/ appearances in the online examination and/ or interview will be summarily rejected/ candidature cancelled.
- (13)Online applications once registered will not be allowed to be withdrawn and/or the application fee/ intimation charges once paid will not be refunded nor be held in reserve for any other examination.
- (14) Any resulting dispute arising out of this notification including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Mumbai.
- (15) Any canvassing or creating influence for undue advantage shall lead to disqualification from the selection process.
- (16) Any request for change of date, time and venue for online examination (Preliminary and Main), Personality Test and interview will not be entertained.
- (17) Any request for change of address, details mentioned in the online application form will not be entertained.
- (18) In case any dispute arises on account of interpretation of clauses in any version of this notification other than English, the English version available on official IBPS website shall prevail.
- (19) A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence with the IBPS/

# Participating Banks in future should be identical and there should be no variation of any kind. Signature in CAPITAL LETTERS will not be accepted. Signature uploaded should be of appropriate size and clearly visible.

- (20) A recent, recognizable photograph (4.5cm × 3.5cm) should be uploaded by the candidate in the online application form and the candidate should ensure that copies of the same are retained for use at various stages of the selection process. Candidates are also advised not to change their appearance till the selection process is completed. Failure to produce the same photograph at various stages of the selection process or doubt about identity at any stage could lead to disqualification. Photo uploaded should be of appropriate size and clearly visible. Candidates will also be required to capture and upload their live photograph through webcam or mobile phone during registration process.
- (21) The photograph/ signature/ left thumb impression/ handwritten declaration/certificate as mentioned in Clause J (ix) which is scanned and uploaded in the online application form should not be smudged or blurred. In case the face in the photograph or signature or left thumb impression or handwritten declaration or certificate as mentioned in Clause J (ix) is unclear/smudged, the candidate's application form shall be rejected.
- (22) The hand written declaration has to be in the candidate's hand writing and in English only and should NOT BE IN CAPITAL LETTERS. If it is written by anybody else and uploaded or in any other language, the application will be considered as invalid. (In the case of candidates who cannot write, may get the text of declaration typed and put their left hand thumb impression (if not able to sign also) below the typed declaration and upload the document as per specifications.)
- (23) In case a candidate has a twin brother/sister, such information must be mandatorily provided in the application form under Twin Status. Non-disclosure of this information will be treated as suppressing of material information in terms of clause P (I) (1) (ix). Instances of providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Common Recruitment Process in the future.
- (24) The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of IBPS. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
- (25) Candidates will have to appear for the interview at their own expense. However, eligible outstation SC/ST/Persons with Benchmark Disabilities category candidates called for interview will be paid II class to & fro railway/ bus fare or actual expenses incurred, whichever is less, by shortest route on production of proof of travel (rail/ bus ticket etc.). The above concession will **not** be admissible to SC/ST/Persons with Benchmark Disabilities category candidates who are already in service in Central / State Government, Corporations, Public Undertakings / Local Government, Institutions and Panchayats etc.
- (26) Nodal Banks/ Participating Banks/ IBPS shall not be responsible for any application made/ wrong information provided by an unauthorized person / institution. Candidates are advised not to share/ mention their application details with / to anyone.
- (27) Appointment of provisionally allotted candidates is subject to his/her being declared medically fit, as per any other requirements of the concerned Participating Bank and subject to service and conduct rules of the concerned Participating Bank. Decision of concerned Participating Banks to which candidates are provisionally allotted will be final and binding on candidates. IBPS has

- no role to play here. Any queries in this regard are to be made to the Participating Banks only.
- (28) IBPS reserves the right to change (cancel/ modify/ add) any of the criteria, method of selection and Provisional Allotment etc.
- (29) <u>Intimations will be sent by email and/ or SMS only to the email ID and mobile number</u> registered in the online application form for CRP- PO/MT-XV.
- (30) IBPS shall not be responsible if the information/ intimations do not reach candidates in case of change in the mobile number, email address, technical fault or otherwise, beyond the control of IBPS and candidates are advised to keep a close watch on the official IBPS website <a href="www.ibps.in">www.ibps.in</a> for latest updates.
- (31) Order of preference for Participating Banks has been inbuilt in the online application form. Candidates should necessarily indicate their order of preferences at this stage. No request for change in this connection shall be entertained.
- (32) If at a later stage of selection process or appointment, the handwriting on the handwritten declaration of the candidate is found to be dissimilar / different, as per expert analysis, the candidature of the candidate will be cancelled.
- (33) IBPS reserves the right to share the list of debarred candidates/ scribes to other recruiting agencies for their information.
- (34) The candidates are advised to possess/acquire valid Aadhaar card for the CRP process. IBPS/participating banks would also conduct Online Aadhaar verification of the candidates/scribes at different stages of the selection process.

#### O. ITEMS NOT ALLOWED INSIDE THE EXAMINATION CENTRE

Following items are **NOT** allowed inside the examination centre:

- (a) Any stationery item like textual material (printed or written), bits of papers, Geometry/Pencil Box, Plastic Pouch, Calculator, Scale, Writing Pad, Pen Drives, Log Table, Electronic Pen/Scanner etc.
- (b) Any communication device like Mobile Phone, Bluetooth, Earphones, Microphone, Pager, Health Band etc.
- (c) Other items like Goggles, Handbags, Hair-pin, Hair-band, Belt, Cap, etc.
- (d) All ornament like Ring, Earrings, Nose-pin, Chain/Necklace, Pendants, Badge, brooch etc. should be thoroughly checked.
- (e) Any watch/Wrist Watch, Camera, devices with screen freeze or storage facilities etc.
- (f) Any metallic item
- (g) Any eatable item opened or packed, water bottle etc.
- (h) Any other item which could be used for unfair means for hiding communication devices like camera, blue tooth devices etc.

Any infringement of these instructions shall entail cancellation of candidature and disciplinary action including ban from future examinations and police complaints. Candidates are advised in their own interest not to bring any of the banned items to the venue of the examination, as arrangement for their safekeeping cannot be assured. IBPS or any agency engaged with conduct of the online examination shall not take any responsibility for loss of any of the items. Responsibility of safekeeping of the same shall rest with the candidates at cost or no cost.

# P. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS

- (I) (1) At the time of Online Preliminary examination, Main examination, Personality Test and Interview or in a subsequent selection procedure, if a candidate is (or has been) engaged in: -
  - (i) using unfair means or
  - (ii) impersonating or procuring impersonation by any person or
  - (iii) misbehaving in the examination hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
  - (iv) resorting to any irregular or improper means in connection with his/ her candidature or
  - (v) obtaining support for his/her candidature by unfair means, or
  - (vi) carrying mobile phones or similar electronic devices of communication in the examination hall or devices with screen freeze or storage facility etc.
  - (vii) Obstructing the conduct of examination/instigating other candidates not to take the examination,
  - (viii) Taking snapshots, making videos of examination/Question paper related material, etc.,
  - (ix) furnishing any particulars that are false, tampered with or fabricated and suppress any material information while submitting online application form, shall be liable:
    - (a) to be subjected to criminal prosecution.
    - (b) to be disqualified from the examination for which he/ she is a candidate
    - (c) to be debarred either permanently or for specified periods from any examination conducted by IBPS
    - (d) for termination of service, if he/ she has already joined the Participating Bank.
- (2) Candidates using the services of Scribe and their scribes shall be guided by Clause B (III) (i)
- (3) IBPS reserves the right to share the list of debarred candidates/scribes to other Recruiting agencies for their information.
- (4) <u>Important</u>: IBPS would be analyzing the responses (answers) as well as logs of individual candidates with other candidates to detect patterns of similarity of right and wrong answers or other unusual patterns. If in the analytical procedure adopted by IBPS in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, IBPS reserves right to cancel the candidature of the concerned candidates without any notice.

# (II) <u>'THE PUBLIC EXAMINATIONS (PREVENTION OF UNFAIR MEANS) ACT, 2024</u> AND RULES FRAMED THEREIN'

'THE PUBLIC EXAMINATIONS (PREVENTION OF UNFAIR MEANS) ACT, 2024' is aimed at effectively and legally deterring persons, organized groups or institutions that indulge in various unfair means and adversely impact the public examination systems for monetary or wrongful gains. The provisions as per the Act will be applicable to persons involved in use of unfair means.

All offences under the act shall be cognizable, non-bailable and non-compoundable.

Candidate as defined in the Act shall continue to be covered under the extant administrative provisions of the concerned public examination authority.

## **Unfair Means:**

The unfair means relating to the conduct of a public examination shall include any act or omission done or caused to be done by any person or group of persons or institutions, and include but not be restricted to, any of the following acts for monetary or wrongful gain —

- (i) leakage of question paper or answer key or part thereof;
- (ii) participating in collusion with others to effect leakage of question paper or answer key;
- (iii) accessing or taking possession of question paper or an Optical Mark Recognition response sheet without authority;
- (iv) providing solution to one or more questions by any unauthorized person during a public examination;
- (v) directly or indirectly assisting the candidate in any manner unauthorisedly in the public examination;
- (vi) tampering with answer sheets including Optical Mark Recognition response sheets;
- (vii) altering the assessment except to correct a bona fide error without any authority;
- (viii) willful violation of norms or standards set up by the Central Government for conduct of a public examination on its own or through its agency;
- (ix) tampering with any document necessary for short-listing of candidates or finalising the merit or rank of a candidate in a public examination;
- (x) deliberate violation of security measures to facilitate unfair means in conduct of a public examination:
- (xi) tampering with the computer network or a computer resource or a computer system;
- (xii) manipulation in seating arrangements, allocation of dates and shifts for the candidates to facilitate adopting unfair means in examinations;
- (xiii) threatening the life, liberty or wrongfully restraining persons associated with the public examination authority or the service provider or any authorised agency of the Government; or obstructing the conduct of a public examination;
- (xiv) creation of fake website to cheat or for monetary gain; and
- (xv) conduct of fake examination, issuance of fake admit cards or offer letters to cheat or for monetary gain.

Insofar as unfair means by PwBD candidates/Scribes are concerned, Clauses under B (III) (i) of this notification may be referred.

#### O. CALL LETTERS

The Centre, venue address, date and time for Online Preliminary, Online Main examinations, Personality Test and interview shall be intimated in the respective Call Letter.

An eligible candidate should download his/her call letter from the official IBPS website <a href="www.ibps.in">www.ibps.in</a> by entering his/ her details i.e. Registration Number and Password/Date of Birth. No hard copy of the call letter/ Information Handout etc. will be sent by post/ courier.

The candidates who have opted for the services of a scribe in the online application form will be required to fill in the details of the scribe at the time of downloading examination call letter. The scribe declaration form containing the filled in details has to be downloaded (separately) along with the call letter. The candidate will be required to bring the call letter as well as the filled in scribe declaration form at the time of examination along with other requisite documents.

Intimations will be sent by email and/ SMS to the email ID and mobile number registered in the online application form for CRP-PO/MT-XV. IBPS/ Participating Banks will not take responsibility for late receipt / non-receipt of any communication e-mailed/ sent via SMS to the candidate due to change in the mobile number, email address, technical fault or otherwise beyond the control of IBPS/ Participating Banks. Candidates are hence advised to regularly visit the official IBPS website www.ibps.in for details, updates and any information which may be posted for further guidance as well as to check their registered e-mail account from time to time during the recruitment process.

#### **PLEASE NOTE:**

• <u>Call letter for Preliminary Exam</u>: Call letter of Preliminary Exam will not be collected at the examination venue. However, it will be duly authenticated/ Stamped by the exam venue staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely. Those candidates who are called for Main examination will be required to bring this call letter along with online Main examination call letter and other requisite documents as per the information provided in the "Information Handout" and "Call letter".

However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring one additional photograph (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "information handout" and call letter.

Candidates reporting without photograph pasted on the call letter or without one additional photograph (same as pasted on call letter) will not be allowed to appear for the exam.

(It is advisable that candidate retains about 8 copies of the same photograph which is uploaded at the time of Application as these would be needed for further stages of this selection process)

At the time of Main Exam: Candidates must bring duly authenticated Preliminary Exam call letter (with authenticated copy of ID proof) as well as Main Exam call letter. These documents along-with other requisite documents need to be submitted during the Main Exam.

Candidates need to bring the call letter and other requisite documents as per information provided in the "Information Handout" and "Call Letter".

Candidates who do not bring the authenticated/stamped call letter of preliminary examination and authenticated/stamped photocopy of ID proof at the time of main examination will not be allowed to appear for the examination.

#### **R.** ANNOUNCEMENTS:

All further announcements/ details pertaining to this process will only be published/ provided on official IBPS website <a href="https://www.ibps.in">www.ibps.in</a> from time to time.

#### S. DISCLAIMER

Instances of providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Common Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the Director, IBPS, regarding process for recruitment of Probationary Officers/ Management Trainees in Participating Banks (CRP- PO/MT-XV) shall be final and binding.

Mumbai DIRECTOR

Date: 01.07.2025

Click here to apply for CRP PO/MT XV

# **ANNEXURE I**

# Indent for PO/MT for the year 2026-27 (INDICATIVE)

SR.	Participating Bank	SC	ST	OBC	EWS	UR	TOTAL	Out of Which (PwBD)			
No.	Turticiputing Bunk	БС		ОВС	LVID	OR	TOTAL	HI	OC	VI	ID
1	BANK OF BARODA	150	75	270	100	405	1000	10	10	10	10
2	BANK OF INDIA	105	53	189	70	283	700	7	7	7	7
3	BANK OF MAHARASHTRA	150	75	270	100	405	1000	10	10	10	10
4	CANARA BANK	150	50	200	100	500	1000	10	10	10	10
5	CENTRAL BANK OF INDIA	75	37	135	50	203	500	5	5	5	5
6	INDIAN BANK	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
7	INDIAN OVERSEAS BANK	69	33	121	44	183	450	4	5	7	6
8	PUNJAB NATIONAL BANK	30	15	54	20	81	200	2	2	2	2
9	PUNJAB & SIND BANK	53	27	98	36	144	358	16	3	3	11
10	UCO BANK	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
11	UNION BANK OF INDIA	NR	NR	NR	NR	NR	NR	NR	NR	NR	NR
	TOTAL		365	1337	520	2204	5208	64	52	54	61

# NR= Not Reported

May include backlog vacancies for some banks

#### **ANNEXURE II**

# **EXAMINATION CENTRES – Preliminary and Main Examination (Tentative List)**

The examination may be held at the following centres and the address of the venue will be advised in the call letters. IBPS, however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc. IBPS also reserves the right to allot the candidate to any centre other than the one he/she has opted for.

State	State /UT / NCR	<b>Preliminary Examination Centre</b>	Main Examination Center			
Code 11	Andaman &	Port Blair	Port Blair			
	Nicobar					
12	Andhra Pradesh	Ananthapur, Eluru, Guntur/ Vijaywada, Kadapa,	Guntur/ Vijaywada,			
		Kakinada, Kurnool, Ongole, Rajahmundry,	Kurnool,			
		Tirupati, Vishakhapatnam, Vizianagaram	Vishakhapatnam,			
			Vizianagaram			
13	Arunachal Pradesh	Naharlagun	Naharlagun			
14	Assam	Dibrugarh, Guwahati, Jorhat, Silchar, Tezpur	Dibrugarh, Guwahati, Jorhat, Silchar			
15	Bihar	Arrah, Aurangabad, Bhagalpur, Darbhanga, Gaya,	Arrah, Bhagalpur,			
		Muzaffarpur, Patna, Purnea, Samastipur	Darbhanga, Gaya,			
		2497	Muzaffarpur, Patna,			
			Purnea, Samastipur			
16	Chandigarh	Chandigarh/Mohali	Chandigarh/Mohali			
17	Chhattisgarh	Bhilai Nagar, Bilaspur, Durg, Raipur	Bhilai Nagar, Bilaspur			
10	7 1 0 3		Raipur			
18	Dadra & Nagar	Surat, Jamnagar	Surat			
	Haveli and Daman	2000				
10	& Diu	D 11:N/ D 11:N/CD E :11 1	D H : AI D H : /D H :			
19	Delhi	Delhi/New Delhi/Delhi NCR, Faridabad,	Delhi/New Delhi/Delhi			
		Ghaziabad	NCR, Faridabad,			
20	Coo	Dom off	Ghaziabad			
20	Goa	Panaji	Panaji			
21	Gujarat	Ahmedabad/Gandhinagar, Anand, Bhavnagar,	Ahmedabad/Gandhinagar,			
		Jamnagar, Mehsana, Rajkot, Surat/ Bardoli,	Vadodara, Rajkot, Surat/ Bardoli			
22	Hamiana	Vadodara,	Ambala, Faridabad,			
22	Haryana	Ambala, Faridabad, Hisar, Gurugram, Kurukshetra	· · · · · · · · · · · · · · · · · · ·			
			Hisar, Gurugram, Kurukshetra			
23	Himachal Pradesh	Baddi, Bilaspur, Hamirpur, Mandi, Kangra, Kullu,				
23	Himachai Pradesh	Shimla, Solan, Una	Baddi, Bilaspur, Hamirpur, Mandi,			
		Similia, Solali, Olia	Shimla, Solan, Una			
24	Jammu &	Jammu, Samba, Srinagar, Baramullah	Jammu, Samba, Srinagar			
	Kashmir	Janinu, Sanioa, Siniagai, Daramunan	Janniu, Samoa, Simagai			
25	Jharkhand	Bokaro, Dhanbad, Hazaribagh, Jamshedpur, Ranchi	Dhanbad, Hazaribagh,			
			Jamshedpur, Ranchi			
26	Karnataka	Bengaluru, Belagavi (Belgaum), Kalaburagi	Bengaluru , Belagavi			
		(Gulbarga), Dharwad /Hubballi (Hubli), Mangaluru	(Belgaum),			
		(Mangalore), Mysuru (Mysore), Shivamogga	Dharwad/Hubballi			
		(Shimoga), Udupi	(Hubli), Kalaburagi			
			(Gulbarga), Mangaluru			

			(Mangalore), Mysuru
			(Mysore), Shivamogga
			(Shimoga), Udupi
27	Kerala	Alappuzha, Kannur, Ernakulam, Kollam, Kottayam,	Alappuzha, Ernakulam,
	Tiorura	Kozhikode, Malappuram, Palakkad,	Kollam, Kottayam,
		Thiruvananthapuram, Thrissur	Kozhikode, Malappuram
		Time variation paramity Times out	Thiruvananthapuram,
			Thrissur
28	Ladakh	Leh, Kargil	Leh, Kargil
29	Lakshadweep	Kavaratti	Kavaratti
30	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Sagar, Satna,	Bhopal, Indore, Gwalior,
	•	Ujjain	Jabalpur, Satna, Ujjain
31	Maharashtra	Akola, Amravati, Ahilyanagar (Ahmednagar),	Amravati, Ahilyanagar
		Bhandara, Chhatrapati Sambhaji Nagar	(Ahmednagar), Bhandara,
		(Aurangabad), Chandrapur, Jalgaon, Jalna,	Chhatrapati Sambhaji
		Kolhapur, Latur, Mumbai/ Thane/ Navi Mumbai/	Nagar (Aurangabad),
		MMR, Nagpur, Nanded, Nashik, Pune, Solapur	Jalgaon, Jalna, Kolhapur
			,Mumbai/ Thane/ Navi
			Mumbai/ MMR, Nagpur,
			Nanded, Pune
32	Manipur	Imphal, Kakching	Imphal, Kakching
33	Meghalaya	Shillong, Tura	Shillong, Tura
34	Mizoram	Aizawl	Aizawl
35	Nagaland	Kohima, Dimapur	Kohima, Dimapur
36	Odisha	Balasore, Berhampur(Ganjam), Bhubaneshwar,	Bhubaneshwar, Cuttack,
27	D 1 1	Cuttack, Dhenkanal, Rourkela, Sambalpur	Rourkela, Sambalpur
37	Puducherry	Puducherry	Puducherry
38	Punjab	Amritsar, Bhatinda, Fatehgarh Sahib, Jalandhar,	Amritsar, Bhatinda,
		Ludhiana, Moga, Mohali, Pathankot, Patiala,	Fatehgarh Sahib,
		Phagwara	Jalandhar, Ludhiana,
			Mohali, Patiala, Phagwara
39	Rajasthan	Ajmer, Bikaner, Jaipur, Jodhpur, Kota, Sikar,	Bikaner, Jaipur, Jodhpur,
39	Kajastilali	Udaipur, Sriganganagar	Udaipur, Sikar
40	Cildrim	1 0 0 0	* '
40	Sikkim Tamil Nadu	Gangtok Chennai, Coimbatore, Cuddalore Erode, Karur,	Gangtok Chennai, Coimbatore
41	I allili Ivauu	Krishnagiri, Madurai, Nagercoil/ Kanyakumari,	Madurai, Namakkal
		Ramanathapuram, Salem, Thanjavur,	Salem, Thiruchirapalli,
		Thiruchirapalli, Tirunelveli, Vellore, Virudhunagar,	Tirunelveli, Vellore,
		Namakkal, Thoothukudi, Tirupur, Viluppuram,	Virudhunagar
		Dharampuri, Dindigul	v ii ddiidiidgai
42	Telangana	Hyderabad, Karimnagar, Khammam,	Hyderabad, Karimnagar,
		Mahabubnagar, Warangal, Nizamabad	Warangal
43	Tripura	Agartala	Agartala
44	Uttar Pradesh	Agra, Aligarh, Bareilly, Ayodhya, Ghaziabad,	Ghaziabad, Noida/
		Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura,	Greater Noida, Kanpur,
		Meerut, Moradabad, Muzaffarnagar, Noida/ Greater	Lucknow, Meerut,
		Noida, Prayagraj(Allahabad), Varanasi, Ghazipur	Prayagraj(Allahabad),
			Varanasi
45	Uttarakhand	Dehradun, Haldwani, Roorkee	Dehradun, Haldwani,
			Roorkee
46	West Bengal	Asansol, Durgapur, Kolkata/ Greater Kolkata,	Asansol, Durgapur,
		Howrah, Hooghly, Kalyani, Siliguri	Kolkata/ Greater Kolkata,
			Kalyani, Siliguri
	•	•	

#### **ANNEXURE III: Guidelines for Scanning and Upload Of Documents**

Before applying online, a candidate will be required to have a scanned (digital) image of

- his/her photograph
- signature
- left thumb impression
- hand written declaration
- SSC/SSLC/10<sup>th</sup> standard or equivalent certificate
- Certificate as mentioned in Clause J (ix), if applicable as per the specifications given below.

Please note that until photographs and signature are as per the specifications provided, the system will not allow the candidate to move forward to the next stage of application.

#### Photograph Image: $(4.5cm \times 3.5cm)$

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- Photo uploaded should be of appropriate size and clearly visible.

#### **Photograph Capture**

- In addition to the above photograph, candidates will also be required to capture and upload their live photograph either by using webcam or mobile phone.
- On selecting "Capture Photo" option, candidates' webcam will be activated allowing them to click their picture, which will get auto uploaded in the application form.
- On selecting "Click here to Scan" option, candidates can use their mobile phone to scan the QR code, which will redirect to a website, allowing to click photograph on their mobile phone. On selecting the taken picture, photograph will get auto uploaded in the application form.

Do's and Don'ts of Photo Capture				
<u>Dos</u>	<u>Don'ts</u>			
Ensure the photo is captured	Small size photograph not to be			
against a light coloured, preferably	clicked/ uploaded.			
white background and there is	Coloured glasses or sunglasses/			
adequate light.	Cap should not be worn.			
Look straight at the webcam/	Shadow on face/ not facing the			
camera.	camera/ distorted face/ face			
• Photograph should be of passport size	covered with mask / blurred			
	image.			
	Photo not to be taken in dark/			
	improper background.			

#### **Signature:**

- The applicant has to sign on white paper with Black Ink pen.
  - o Dimensions 140 x 60 pixels (preferred)
  - o Size of file should be between 10kb − 20kb
  - o Ensure that the size of the scanned image is not more than 20kb
  - Signature (NOT IN CAPITAL LETTERS) uploaded should be of appropriate size and clearly visible.

#### **Left thumb impression:**

- The applicant has to put his left thumb impression on a white paper with black or blue ink.
  - o File type: jpg / jpeg
  - o <u>Dimensions:</u> 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e 3 cm \* 3 cm (Width \* Height)
  - **File Size:** 20 KB 50 KB
  - Note: If a candidate does not have left thumb, he/ she may use his/ her right thumb. If both thumbs are missing, the impression of one of the fingers of the left hand starting from the forefinger should be taken. If there are no fingers on the left hand, the impression of one of the fingers of the right hand starting from the forefinger should be taken. If no fingers are available, the impression of left toe may be taken. In all such cases where left thumb impression is not uploaded, the candidate should specify in the uploaded document the name of finger and the specification of left/ right hand or toe.

#### **Hand-written declaration Image:**

- The applicant has to write the declaration in English clearly on a white paper with black ink.
  - o **File type**: jpg / jpeg
  - Dimensions: 800 x 400 pixels in 200 DPI (Preferred for required quality)
     i.e. 10 cm \* 5 cm (Width \* Height)
  - **File Size:** 50 KB 100 KB
  - Note: The hand written declaration has to be in the candidate's hand writing and in English only. The text should NOT BE IN CAPITAL LETTERS. If it is written by anybody else and uploaded or in any other language, the application will be considered as invalid. (In the case of candidates who cannot write, may get that text of declaration typed and put their left hand thumb impression (if not able to sign also) below the typed declaration and upload the document as per specifications).
  - The text for hand written declaration is as follows:

'I, (I	Name of t	he candidate),	, hereby	declare	that all	the
information submit	tted by me	in the applica	ation form	n is corr	ect, true	and
valid. I will present	t the <mark>supp</mark> o	rting documen	ts as and	when red	quired."	

# SSC/ SSLC/ 10<sup>th</sup> Standard or Equivalent Certificate and Certificate as mentioned in Clause J (ix) for eligible candidates:

- o Document must be in PDF format.
- o Page size of the document to be A4.
- o Size of the file should not be exceeding 500 KB.
- o In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.
- The signature, left thumb impression and the hand written declaration should be of the applicant and not by any other person.
- If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.
- Signature / Hand written declaration in CAPITAL LETTERS shall NOT be accepted.
- Ensure that the photo, signature, left thumb impression, hand written declaration, SSC/ SSLC/ 10th standard or equivalent certificate and certificate as mentioned in Clause J (ix) if applicable are uploaded at the specified spaces only in the online application form.

Ensure that all these scanned documents adhere to the required specifications.

#### **Scanning the documents:**

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Colour to True Colour
- File Size as specified above
- Orop the image in the scanner to the edge of the photograph/signature/left thumb impression / hand written declaration, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- O Candidates using MS Windows/MSOffice can easily obtain documents in .jpeg format by using MS Paint or MSOffice Picture Manager. Scanned documents in any format can be saved in .jpg / .jpeg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option.

#### **Procedure for uploading the documents**

- While filling in the Online Application Form the candidate will be provided with separate links for uploading Photograph, signature, left thumb impression and hand written declaration, SSC/ SSLC/ 10th standard or equivalent certificate and certificate mentioned in Clause J (ix) – if applicable,
- Click on the respective link "Upload Photograph / signature / Upload left thumb impression / hand written declaration/ SSC/ SSLC/ 10th standard or equivalent certificate / certificate as mentioned in Clause J (ix) if applicable,"
  - Browse and Select the location where the Scanned Photograph / signature / left thumb impression / hand written declaration/ SSC/ SSLC/ 10th standard or equivalent certificate / certificate as mentioned in clause J (ix) if applicable, file has been saved.
  - o Select the file by clicking on it
  - Click the 'Open/Upload'
  - If the file size and format are not as prescribed, an error message will be displayed.
  - Preview of the uploaded image will help to see the quality of the image. In case of unclear / smudged, the same may be re-uploaded to the expected clarity /quality.

Your Online Application will not be registered unless you upload your Photograph, signature, left thumb impression, hand written declaration, SSC/ SSLC/ 10th standard or equivalent certificate and certificate as mentioned in Clause J (ix) - if applicable, as specified.

#### Note:

- (1) In case the face in the photograph/ signature/ left thumb impression/ the hand written declaration/ SSC/ SSLC/ 10th standard or equivalent certificate / certificate as mentioned in clause J (ix) if applicable, is unclear / smudged the candidate's application may be rejected.
- (2) After uploading the Photograph / signature / left thumb impression / hand written declaration/ SSC/ SSLC/ 10th standard or equivalent certificate / certificate as mentioned in clause J (ix) if applicable, in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the hand written declaration or SSC/ SSLC/ 10th standard or equivalent certificate or certificate as mentioned in clause J (ix) if applicable, is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left thumb impression or the hand written declaration or SSC/ SSLC/ 10th standard or equivalent certificate or certificate as mentioned in clause J (ix) if applicable, prior to submitting the form.
- (3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
- (4) Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.
- (5) If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.
- (6) Candidates should ensure that the signature uploaded is clearly visible and not smudged/ blurred.
- (7) After registering online candidates are advised to take a printout of their system generated online application forms.
- (8) The signature, left thumb impression and the hand written declaration should be of the applicant and not of any other person.
- (9) If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.
- (10) Signature/ Hand written declaration in CAPITAL LETTERS shall NOT be accepted.
- (11) Ensure that the photograph, signature, left thumb impression, hand written declaration, SSC/ SSLC/ 10th standard or equivalent certificate and certificate as mentioned in Clause I (ix) are uploaded at the specified spaces only in the online application form.

#### FORM-SC/ST

# FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE IN SUPPORT OF HIS / HER CLAIM.

1.This is to certify that Sri / Smt / Kum*		
son / daughter* of		_ of village /
town* in I	District / Division*	of the
State / Union Territory*	_belongs to the	_Caste/Tribe*
which is recognized as a Scheduled Caste/ Sc		
* The Constitution ( Scheduled Castes) Order, 1	950 ;	
* The Constitution ( Scheduled Tribes) Order, 1	950 ;	
* The Constitution (Scheduled Castes)(Union To	erritories)Orders, 1951;	
* The Constitution (Scheduled Tribes)(Union Te	erritories)Order, 1951;	
[as amended by the Scheduled Castes and Scheduled Reorganisation Act, 1960; the Punjab Reorgan 1970, the North-Eastern Areas (Reorganisation Scheduled Tribes) Order (Amendment) Act, 1986 and the Goa, Dames 1986 and the Goa	isation Act 1966, the State of Himacha on)Act, 1971, the Constitution (Schedu 976, The State of Mizoram Act, 1986	al Pradesh Act, led Castes and 5, the State of
* The Constitution (Jammu and Kashmir) Sched	uled Castes Order,1956;	
* The Constitution (Andaman and Nicobar Islan	ds) Scheduled	
Tribes Order, 1959 as amended by the Schedul	ed Castes and Scheduled	
Tribes Orders (Amendment) Act, 1976;		
* The Constitution (Dadra and Nagar Haveli) Sc	cheduled Castes Order, 1962;	
* The Constitution (Dadra and Nagar Haveli) Sc	cheduled Tribes Order, 1962;	
* The Constitution (Pondicherry) Scheduled Cas	stes Order 1964;	
* The Constitution (Uttar Pradesh) Scheduled T	ribes Order,1967;	
* The Constitution (Goa, Daman and Diu) Scheo	duled Castes Order, 1968;	
* The Constitution (Goa, Daman and Diu) Scheo	duled Tribes Order, 1968;	
* The Constitution (Nagaland) Scheduled Tribes	s Order, 1970 ;	
* The Constitution (Sikkim) Scheduled Castes	Order, 1978 ;	
* The Constitution (Sikkim) Scheduled Tribes C	Order, 1978;	
* The Constitution (Jammu and Kashmir) Sched	luled Tribes Order, 1989;	
* The Constitution (Scheduled Castes) Orders (A	Amendment)Act, 1990;	
* The Constitution (ST) Orders (Amendment) O	ordinance, 1991;	
* The Constitution (ST) Orders (Second Amend	ment) Act,1991;	
* The Constitution (ST) Orders (Amendment) O	ordinance, 1996;	
* The Scheduled Caste and Scheduled Tribes On	rders (Amendment) Act 2002;	
*The Constitution (Scheduled Castes) Order (An	mendment) Act, 2002;	
*The Constitution (Scheduled Caste and Schedu	lled Tribes) Order (Amendment) Act, 20	02;
*The Constitution (Scheduled Caste) Order (Sec	cond Amendment) Act, 2002].	

:: 2 ::

.....2

**	e case of Scheduled Castes / Schon Territory Administration.	neduled Tribes perso	ons , wl	no have n	nigrated
This certificate is issu	ned on the basis of the Scheduled	Castes / Scheduled T		Certificat	

This certificate is issued on the basis of the Scheduled Cas	tes / Scheduled Tribes* Certificate issued
to Shri / Smt / Kumari*	Father /Mother* of Sri /
Smt / Kumari*	of village /
townin District/Division*	
Territory* who	belong to the
Caste / Tribe* which is recognized as a Scheduled Ca	ste/Scheduled Tribe* in the State/Union
Territory* issued by the	[Name of the authority] vide
their order No dated	•
3.Shri/Smt/Kumari*	and/or* his/her* family
ordinarily reside(s) in village/town*	
District / Division* of the State / Union Territory* of	
	Signature
	Designation
Place:	[With seal of Office]
Date:	State/Union Territory
Note: The term "Ordinarily resides" used here will have	the same meaning as in Section 20 of the
Representation of the Peoples Act, 1950.	
	J
* Please delete the words which are not applicable.	
# Delete the paragraph which is not applicable	

List of authorities empowered to issue Caste / Tribe Certificates:

- 1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.
- 2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar.
- 4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

Note: The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time

<sup>#</sup> Delete the paragraph which is not applicable.

# ATTENTION: The OBC (Non- creamy layer) certificate should be issued on or after 01.04.2025 till the date of interview.

#### FORM- OBC

#### **OBC Certificate Format**

# FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS, UNDER THE GOVERNMENT OF INDIA

This i	s to certify that Sri / Smt. / Kum*	Son / I	•		
	of village/Town*		Distric	t/Divi	sion*
	in the	_ State	belongs	to	the
	community which is recognized as a back	ckward class	under:		
(i)	Resolution No.12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of Indi 13/09/93.	a Extraordinary	Part I Section I	No.186	o dated
(ii)	Resolution No.12011/9/94-BCC dated 19/10/94 published in the Gazette of India 20/10/94.	Extraordinary	Part I Section I	No.163	dated
(iii)	Resolution No.12011/7/95-BCC dated 24/05/95 published in the Gazette of India 25/05/95.	Extraordinary	Part I Section	I No.88	dated
(iv)	Resolution No.12011/96/94-BCC dated 09/03/96.				
(v)	Resolution No.12011/44/96-BCC dated 06/12/96 published in the Gazette of India 11/12/96.	Extraordinary	Part I Section I	No.210	) dated
(vi)	Resolution No.12011/13/97-BCC dated 03/12/97.				
(vii)	Resolution No.12011/99/94-BCC dated 11/12/97.				
(viii)	Resolution No.12011/68/98-BCC dated 27/10/99.				
(ix)	Resolution No.12011/88/98-BCC dated 06/12/99 published in the Gazette of India 06/12/99.	Extraordinary	Part I Section I	No.270	) dated
(x)	Resolution No.12011/36/99-BCC dated 04/04/2000 published in the Gazette of Ind 04/04/2000.	ia Extraordinar	y Part I Section	I No.71	dated
(xi)	Resolution No.12011/44/99-BCC dated 21/09/2000 published in the Gazette of Indi 21/09/2000.	a Extraordinary	Part I Section I	No.210	) dated
(xii)	Resolution No.12015/9/2000-BCC dated 06/09/2001.				
(xiii)	Resolution No.12011/1/2001-BCC dated 19/06/2003.				
(xiv)	Resolution No.12011/4/2002-BCC dated 13/01/2004.				
(xv)	Resolution No.12011/9/2004-BCC dated 16/01/2006 published in the Gazette of Ind 16/01/2006.	ia Extraordinary	Part I Section I	No.210	) dated
(xvi)	Resolution No.12011/9/2004-BCC dated 12/03/2007 published in the Gazette of Inc 12/03/2007.	lia Extraordinar	y Part I Section	I No.67	dated
(xvii)	Resolution No.12015/2/2007-BCC dated 18/08/2010.				
(xviii)	Resolution No.12015/13/2007-BCC dated 08/12/2011.				
Shri/S	Smt./Kumand/or his/h	er family or	dinarily resid	de(s) i	n the
	and the state of t	•	certify that		
not be	elong to the persons/ sections (Creamy Layer) mentioned in column 3				
	Department of Personnel & Training O.M. No.36012/22/93- Estt.[SC				
vide	O.M. No.36033/3/2004 Estt.(Res.) dated 09/03/2004, further mod	dified vide (	O.M. No.360	)33/3/2	2004-
Estt.(	Res.) dated 14/10/2008 or the latest notification of the Government of	India.			
Dated					
	ct Magistrate /				
	ty Commissioner /				
_	etent Authority				
Seal	etent Authority				
	1-1-4-4b1(-)1(-)1(				
*Pleas	se delete the word(s) which are not applicable.				
NOTE					
NOTE:		entation of the Da	onlo Act 1050		
	e term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Represe authorities competent to issue Caste Certificates are indicated below:	manon of the Pet	opie Act, 1950.		
(0) 1110	(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / A	Additional Deputy	Commissioner /	Deputy	
	Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka				ssistant
	Commissioner (not below the rank of 1st Class Stipendiary Magistrate).				
	<ul><li>(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency</li></ul>	cy Magistrate.			

Note: The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.

Sub-Divisional Officer of the area where the candidate and/or his family resides.

Revenue Officer not below the rank of Tehsildar and

(iii)

(iv)

## ATTENTION: The certificate should be valid for the year 2025-26 for the financial year 2024-25

#### **FORM-EWS**

Government of .....

#### (Name & Address of the authority issuing the certificate INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER **SECTIONS**

(Prescribed proforma subject to amendment from time to time)

	ficate No
	VALID FOR THE YEAR
resident of the State/Unio to Economical	is to certify that Shri/Smt./Kumari son/daughter/wife of permanen Village/Street Post Office. District in Territory Pin Code whose photograph is attested below belongedly Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupeerly) for the financial year His/her family does not own or possess any of the following
II. Resid	s of agricultural land and above; ential flat of 1000 sq. ft. and above; ential plot of 100 sq. yards and above in notified municipalities; ential plot of 200 sq. yards and above in. areas other than the notified municipalities
	mt./Kumari belongs to the caste which is not recognized as a ste, Scheduled Tribe and Other Backward Classes (Central List)
	Signature with seal of Office
Recent Passport si attested photograph of the applicant	Ze Designation
*Note 1 · Inco	ame covered all sources i.e. salary agriculture husiness profession, etc.

: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2 :The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years. \*\*\*Note 3 : The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

#### NOTE:-

The Income and Asset Certificate issued 'by anyone of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS: -

- (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,
- (iii)Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

#### **FORM-I**

#### **Certificate of Disability**

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)

(Prescribed proforma subject to amendment from time to time)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No. :		Date :	
This is to certify that I have	e carefully examined	I	
Shri/Smt./Kum.	Data of 1		Shri
	e/female	Birth (DD / MM / YY) _ registration No rd/Village/Street	
Post Office		District, State, w	hose
photograph is affixed abov			
	% (in figure) sm /blindness in rela er and date of issue of	percent (in words) perma ation to his/her (part of body) as f the guidelines to be specified)	nent per
Nature of Document	Date of Issue	Details of authority issuing certificate	
Signature/Thumb impression of the person in whose favour disability certificate is issued.	gnature and Seal of A	authorised Signatory of notified Medical Autho	rity)

#### FORM - II

#### **Certificate of Disability**

(In case of multiple disabilities)

## (Prescribed proforma subject to amendment from time to time)

#### (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Cert	ificate No. :		Date :					
This	is to certify that we have caref	fully examine	ed					
Shri	/Smt./Kum.		\$0	on/wife/daughter of Shr				
	I	Date of 1	Birth (DD	/ MM / YY)				
		·	_ registration	No				
pern	nanent resident of House No.	War	d/Village/Stre	et				
				State, whose				
				, State, whose				
phot	ograph is affixed above, and a	m satisfied th	nat:					
(A) He/s	he is a Case of Multiple Disabi	lity His/her	extent of nerms	anent physical impairment/disability				
	_	_	_	date of issue of the guidelines to be				
		, ,		e				
-		below, and	is snown again	st the relevant disability in the table				
belo	w :							
Sr.	Disability	Affected	Diagnosis	Permanent physical				
No.		Part of		impairment/mental disability				
	170	Body		(in %)				
1	Locomotor disability	@	444					
2	Muscular Dystrophy							
3	Leprosy cured							
4	Dwarfism							
5	Cerebral Palsy							
6	Acid Attack Victim							
7	Low vision	#						
8	Blindness	#						
9	Deaf	£						
10	Hard of Hearing	£						
11	Speech and Language							
	Disability							
12	Intellectual Disability							
13	Specific Learning							
	Disability							
14	<b>Autism Spectrum disorder</b>							
15	Mental-illness							
16	Chronic Neurological							
	Conditions							
17	Multiple sclerosis							
18	Parkinson's disease							
19	Haemophilia							

20	Thalassemia		
21	Sickle Cell disease		

<b>(B)</b>	In the light	of the above,	his/her ove	r all permanen	t physical	impairment	as per	guidelines
	(	.number and	date of issue	of the guidelin	es to be sp	ecified), is as	follow	s :-

In figures :	percent	
In words :		percent

- 2. This condition is progressive/non-progressive/likely to improve/not likely to improve.
- 3. Reassessment of disability is:
- (i) not necessary,

Or

- (ii) is recommended / after \_\_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD / MM / YY) \_\_\_\_ \_\_\_ \_\_\_
- @ e.g. Left/Right/both arms/legs
- # e.g. Single eye
- £ e.g. Left / Right / both ears
- 4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate
	undiame.	

5. Signature and Seal of the Medical Authority

Name and seal of Member	Name Membe	seal	of	Name and seal of Chairperson

Signature/Thumb impression of the person in whose favour disability certificate is issued.

#### FORM - III Certificate of Disability

(In cases other than those mentioned in Form I and II)

(Prescribed proforma subject to amendment from time to time)

#### (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent passport size Attested Photograph (Showing face only) of the person with disability

Certificate No. :		Date:	
This is to certify that I have carefully e	examined		
Shri/Smt./Kum.			Date of
son/wife/daughter of Shri Birth (DD / MM	<b>1</b> /		Date of
Age years, male/female _	Reg	istration No	
permanent resident of House	se No		Ward/Village/Street
		Post	Office
	District	State	, whose
photograph is affixed above, and am sa	atisfied that he	/she is a Case of	
disability. His/her extent of percentage	e physical imp	pairment/disability has	been evaluated as per
guidelines (number and da	ate of issue of	the guidelines to be sp	pecified) and is shown
against the relevant disability in the tal	ble below:		

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Cerebral Palsy			
5	Acid Attack Victim			
6	Low vision	#		
7	Deaf	€		
8	Hard of Hearing	€		
9	Speech and Language Disability			
10	Intellectual Disability			
11	Specific Learning Disability			
12	Autism Spectrum disorder			
13	Mental-illness			
14	Chronic Neurological Conditions			
15	Multiple sclerosis			

16	Parkinson's disease		
17	Haemophilia		
18	Thalassemia		
19	Sickle Cell disease		

(Please strike out the disabilities which are not applicable.)

- 2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
- 3. Reassessment of disability is:
- (i) not necessary,

Or

- (ii) is recommended / after \_\_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till (DD / MM / YY) \_\_\_\_ \_\_\_
- @ e.g. Left/Right/both arms/legs

# - e.g. Single eye / both eyes

£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority) (Name and Seal)

Countersigned

{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)

Signature/Thumb impression of the person in whose favour disability certificate is issued.

#### APPENDIX- I

Certificate for person with specified disability covered under the definition of Section 2 (s)
of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act,
i.e. persons having less than 40% disability and having difficulty in writing.

This is to certify that, we have examined Mr/Ms/Mrs
(name of the candidate), S/o / D/o, a resident of
(Vill/PO/PS/District/State), aged yrs, a
person with (nature of disability/condition), and to state that
he/she has limitation which hampers his/her writing capability owing to his/her above
condition, He / She requires support of scribe for writing the examination.

- 2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is / are essential for the candidate to appear at the examination with the assistance of scribe.
- 3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto

  \_\_\_\_\_\_\_ (it is valid for maximum period of six months or less as may be certified by the medical authority).

### **Signature of Medical Authority**

(Signature	(Signature &	(Signature &	(Signature &	(Signature &		
& Name)	Name)	Name)	Name)	Name)		
Orthopedic/	Clinical	Neurologist (if	Occupational	Other Expert,		
PMR specialist	Psychologist/	available)	therapist (if	as nominated		
	Rehabilitation	122 - 114 11 - 1	available)	by the		
	Psychologist/	-		Chairperson		
	Psychiatrist/ Special			(if any)		
	Educator					
(Signature & Name)						
Chief Medical Officer / Civil Surgeon / Chief District Medical Officer						
Chairnerson						

Name of Government Hospital / Health Care Centre with Seal

Place:

Date:

#### APPENDIX II

Letter of Undertaking by the person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

I,	, a cand	lidate with	l		(na	ature	of
disability/condition) appearing for					(name		the
examination) bearing Roll (name of		centre)	in	the	District	at	
			(na	ame of	the State).	My educa	tional
qualification is							
				,	6 41	••	•11
2. I do hereby state that provide the service of scribe for t							
			J				
3. I do hereby undertake that h	nis/her qua	alification i	is			In	case,
subsequently it is found that his beyond my qualification. I shall	-				•	_	
and claims relating thereto.	i iorieit i	ny right t	o the	post of	certificate	/uipioina/c	iegree
				<b>να:</b>	6.1	1.1.	
				(Signa	ture of the ca	andıdate)	
Place:	11.0						
	Hin	!य.मा.व.म	H				
Date:							

Note: The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.