



Jamia Millia Islamia

(A Central University)
NAAC Accredited Grade "A++"
Jamia Nagar, New Delhi-110025

PROFORMA

(To be filled and submitted along with the Employment Application Form)

Advertisement No. & Date : _____

Post applied for : _____ Sl. No. _____

Deptt./Office : _____

Name of the Applicant : _____

Date & Amount of fee deposited : _____
(Plz attach payment slip)

User's Bank & Branch Name : _____

Transaction No./ID/Ref. No. : _____
UTR No./UPI No. _____

Valid Email (Capital Letter only) : _____

Mobile No. : _____

Dated :

.....
(Signature of Applicant)

**Affix
recent passport size
photograph
here**



(A Central University)
NAAC Accredited Grade "A++"
Jamia Nagar, New Delhi-110025

Sign _____

APPLICATION FORM FOR APPOINTMENT ON THE NON-TEACHING POSITION

[illegible][illegible]

(ii) Post applied for:

(iii) Deptt. / Office:

[illegible]

(i) Correspondence:

(ii) **Permanent:**

.....

Pin: Mobile No: Pin: Mobile No:

Email Id: (in Capital letter) Nationality

5. **Date of Birth:** *(Based on Matriculation Hr. Sec. School Certificate)*

Date Month Year

6. Category GEN ☐ S.C. ☐ S.T. ☐ O.B.C. ☐ PWDs (Divyangjan) ☐ (Please tick the correct box)

7. Marital Status: Married ☐ Unmarried ☐ Widow ☐

8. Educational Qualifications: (Enclose the self-attested copies of all the Degrees, Marksheets, Certificates, etc.)

S. No.	Qualifications*	Board / University	Year	Div. / %age	Subjects
1	Matric/S.S.C.				
2	Inter./Sr. Secondary				
3	B.A./B.Com./B.Sc./B.E./B.Tech.				
4	M.A./M.Com./M.Sc./M.E./M.Tech.				
5	M.Phil.				
6	Ph.D.				
7	N.E.T.				
8	Others				

* Strike out which is not applicable (Attach enclosures, if necessary)

9. Details of Work Experience:-

S. No.	Particulars of the Post	Period of Service			Pay Level	Name and Address of the Employer
		From	To	Total Period		

10. If employed presently, furnish the following details:-

(i) Pay Level (ii) Basic Pay Rs. (iii) Allowances Rs.

(iv) Total Rs. (v) Date of next increment

11. If appointed, time and notice required for joining the post:-

12. Name of two referees:-

S. No.	Name of Referee	Address of the Referee	Period for which the referee is known to the candidate
1.			
2.			

UNDERTAKING

I have read the applicable guidelines, which are binding. I do hereby solemnly affirm and declare that the information given in the application, the statements made and the supporting documents enclosed with this application form are true and correct to the best of my knowledge and belief. If any information given by me in this application form is found to be fake, misrepresented or concealed, my candidature/appointment is liable to be rejected and I may be subjected to the legal/disciplinary proceedings.

Place:

Date:

(Signature of the Candidate)

If employed, remarks of the Forwarding Authority.
Attach separate sheet, if required.

Signature.....

Name

Designation.....

Address.....

Place.....

Date.....

Jamia Millia Islamia

(A Central University)
NAAC Accredited Grade A++
Jamia Nagar, New Delhi-110025

Advt. No..... Date

Particulars of Dr./ Mr./Mrs./Ms.

Name, Address and Contact No. for correspondence	Date of Birth, Mother Tongue & Other Languages	Academic Qualifications				Details of Work Experience			
		Exams.	Board / University	Year	Percentage/ CGPA	Employer	Post & Level	From-To	Total Years
Name:-	Date of Birth:	10 th Passed							
Address for correspondence:-	(as on 31.07.2025) Age:Years	12 th Passed							
	Mother Tongue:	Graduation							
Post applied for:-	Other Languages:	Post Graduation							
Mobile:-									
Email id (in capital letter):-	Category (Gen/OBC/SC/ST/PwBD) :-	Others:-							

Date:

(Candidate's Signature)

Jamia Millia Islamia

(A Central University) NAAC
Accredited Grade "A++"
Jamia Nagar, New Delhi-110025

ACKNOWLEDGEMENT

Received an application from Dr./Mr./Mrs./Ms. _____

applied for the post of _____ in

the Deptt. / Office _____ in response to the

Advt. No. _____ Dated _____ along with payment receipt

Transaction No./ID/Ref. No./UTR No./UPI No. _____ Dated

Date:.....

(Signature of the Receiver)