



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
(A Category - 1 'Miniratna' Public Sector Enterprise),
NSCBI Airport, Kolkata-52

ADVT. NO. 1/2025/AAC/APPRENTICE-GRADUATE/DIPLOMA/ITI(TRADE)/AAI-NSCBI AIRPORT

Notification for Engagement of Graduate/Diploma/ITI Apprentices (under Apprentices Act, 1961) for year 2025-26 at Airports Authority of India, NSCBI Airport, Kolkata

Airports Authority of India (AAI) (Schedule – 'A' Miniratna Category-1 Public Sector Enterprise) was constituted by an Act of Parliament and came into existence on 1st April, 1995 by merging erstwhile National Airports Authority and International Airports Authority of India. The merger brought into existence a single organization entrusted with the responsibility of creating, upgrading, maintaining and managing civil aviation infrastructure both on the ground and air space in the country.

Airports Authority of India, NSCBI Airport, Kolkata is inviting applications from the eligible candidates who are having domiciles of West Bengal for an Apprenticeship Training Program of **one year for the year 2025-26** at AAI, NSCBI Airport, Kolkata.

During the period of Apprenticeship, the candidates are governed by **Apprentices Act 1961 (Rules made thereunder and amended in 1973 and till date)** and commensurate policies/rules of the Airports Authority of India.

A. Details of posts and qualifications (No. of posts are tentative that can be decreased/increased):

Sl. No.	Types of Apprenticeship/ Department	No. of posts	Duration of Training	Monthly Stipend (In Rs)	Location/ Airport
1.	Graduate Apprentice- Engg. Civil	2	1 year	15000/- (10500/- (AAI Share)+ 4500/- (Govt. Share under DBT scheme)	NSCBI Airport, Kolkata
2.	Diploma Apprentice- Engg. Civil	4	1 year	12000/- (8000/- (AAI Share)+ 4000/- (Govt. Share under DBT scheme)	
3	Graduate Apprentice- Engg. Electrical	5	1 year	15000/- (10500/- (AAI Share)+ 4500/- (Govt. Share under DBT scheme)	
4	Diploma Apprentice- Engg. Electrical	4	1 year	12000/- (8000/- (AAI Share)+ 4000/- (Govt. Share under DBT scheme)	
5	Trade Apprentice (ITI)- Engg. Electrical	3	1 year	9000/- (By AAI)	

Sl. No.	Types of Apprenticeship/ Department	No. of posts	Duration of Training	Monthly Stipend (In Rs)	Location/ Airport
6	Graduate Apprentice- (Electronics and Communication)	2	1 year	15000/- (10500/- (AAI Share)+ 4500/- (Govt. Share under DBT scheme)	NSCBI Airport, Kolkata
7	Diploma Apprentice- (Electronics and Tele Communication)	4	1 year	12000/- (8000/- (AAI Share)+ 4000/- (Govt. Share under DBT scheme)	
8	Trade Apprentice (ITI) - (Electronics & Mechanics)	2	1 year	9000/- (By AAI)	
9	Trade Apprentice (ITI) - Computer Operator and programming assistant (COPA)	8	1 year	9000/- (By AAI)	

Last date of application: 30-JULY-2025 (please read the general instructions carefully before applying)

B. Educational Qualification:

- Graduate Apprentice:** Candidates should possess full time (regular) four years' degree in Engineering in any of the above-mentioned / equivalent streams, recognized by AICTE, GOI.
- Diploma Apprentice:** Candidates should possess full time three years (regular) diploma in Engineering in any of the above-mentioned / equivalent streams, recognized by AICTE, GOI.
- ITI Trade Apprentice:** Candidates should possess ITI NCVT certificate with concerned/equivalent trade/specialization/discipline awarded by Directorate General of Training, Govt. of India.

C. Conditions:

- Apprentices shall have to undergo Apprenticeship training at **AAI, NSCBI Airport, Kolkata only**.
- As per the provisions of the Apprentices Act, 1961 as amended from time to time, candidates who have already completed their apprenticeship or terminated their apprenticeship midway or are pursuing in other organizations or in AAI with the same qualification level, **shall not be eligible for engagement as apprentice.**
- As per the Apprentices Act, 1961, candidates who had apprenticeship training/job experience for a period of 1 year or more after the attainment of essential qualifications, **shall not be eligible for engagement as apprentice.**

D. Eligibility Criteria:

- Indian Nationals having domicile of West Bengal are only eligible.**
- Candidates passed degree/diploma/ITI **in 2023 or after 2023** are eligible.
- Age limit: Minimum Age should not be less than 18 Years and Maximum Age is of 26 years as on **30 /07/2025**. (Relaxation in upper age limit for categories like SC/ST/OBC/PWD etc. as per Govt. of India guidelines is applicable)

E. Mode of Selection:

1. Numbers of vacancies of Graduate and Diploma Apprentices to be advertised through the BOPT/NATS website only.
2. Numbers of vacancies of ITI/Trade Apprentices to be advertised through the RDAT/NAPS website only.
3. The nominations of candidates received from the office of BOPT/NATS and RDAT/NAPS only to be considered for provisional selection
4. Provisional selection of the candidates would be based on percentage (%) of marks in the required educational qualification.
5. The candidature of the applicant would be provisional. The shortlisted candidates will be called for Interview/Document verification through their registered email IDs only.
6. The final selection will be based on Interview/verification of certificates and submission of Medical Fitness Certificate at the time of joining.
7. The selected candidates will be engaged as apprentice at AAI, NSCB Airport, Kolkata - 52 ONLY.

F. General Instructions:

1. The interested candidates are required to apply through NATS/BOPT/RDAT's web portal <https://nats.education.gov.in> (graduate/diploma apprentices) and www.apprenticeshipindia.org (for ITI Trade) by finding establishment Airports Authority of India, O/o Airport Director, NSCB Airport, Kolkata-52 (**EWBPNC000002- for graduate/diploma apprentices**) or (**E06161900020 for ITI Trade Apprentice**) and click on the apply button in the next page. After successful application the message, "Successfully applied for the training position. Based on availability, you will be contacted by the establishment", will appear.

For more details about the process of registration on concerned website and application against the vacancies, the office/website of NATS/BOPT for Graduate /Diploma Apprentices and NAPS for Trade/ITI apprentices may be contacted or communicated for the same, if required.

2. **Candidates must register themselves with the concerned portal of NATS / BOPT for Graduate / Diploma Apprentices and NAPS portal for Trade / ITI apprentices prior to applying for apprenticeship training in AAI without fail. Applications received in online mode through NATS/ BOPT/ NAPS portal will only be considered. Correspondence / Communication/ applications in any other manner / mode will not be entertained summarily.**
3. No TA/DA will be provided for document verification/interview/joining etc.
4. The number of candidates to be engaged is indicative only which may undergo without any further notification.
5. During the period of apprenticeship, candidates will be governed by the Apprentices Act, 1961, (Rules made thereunder and amended from time to time) and the policies/rules of the AAI.
6. Reservation for SC/ST, OBC and PWD etc. as applicable will be followed, however, in case of non-availability of candidates in reserved category it will be filled from other reserved categories/general categories.

7. **Airports Authority of India has no obligation to give regular / contractual employment to Apprentices.** They shall have no right to claim regular/contractual employment from AAI on the basis of this apprenticeship at any point of time. This training program shall not create any liability on AAI for providing any job to the Apprentice. AAI management does not take any responsibility for any sort of employment/placement/engagement.
8. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will be entertained, if some of these seats are not filled due to unsuitability/insufficient number of candidates.
9. AAI Management does not take any responsibility to reply to the candidate/organization for non-selection /non-issuance of call letter.
10. It shall be the sole responsibility of the candidates to get their profile verified / updated from the respective/concerned regional Board/office.
11. Candidates applying for **more than one discipline will not be considered and their application will be rejected**
12. **No Application Fee is being charged.**
13. The candidature of the selected applicant would be provisional, subject to verification of all certificates and submission of certificate of Medical Fitness (to be obtained only from a Government Medical officer/Medical Officer of a Government Undertaking) and Birth certificate at the time of joining.
14. At any stage of selection process/ during the period of apprenticeship if it is found that the candidate has furnished false / Impartial or Incorrect information, then the candidature/engagement of the candidate is liable to be cancelled.
15. Interested candidate for Graduate/Diploma Apprentices may contact Email at: natsupport_student@airte-india.org , email: info@boater.org, https://nats.education.gov.in/student_type.php, Phone no +91-33-2337 0750/2337 0751 and 011-29581332 for registration and clarifications in this context.
16. Interested candidate for ITI/Trade Apprentices may contact email at : apprenticeship@nsdcindia.org and <https://www.apprenticeshipindia.gov.in/> and Landline: 88000 55555 and 180001239626 for registration and clarifications in this context.

NATIONAL APPRENTICESHIP TRAINING SCHEME (NATS) 2.0 PORTAL

**Portal Functionalities Walkthrough - Students
Manual**



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Overview

National Apprenticeship Training Scheme is one of the flagship programmes of Government of India for Skilling Indian Youth in Trade disciplines. The National Apprenticeship Training Scheme under the provisions of the Apprentices Act, 1961 amended in 1973, offers Graduate, Diploma students and Vocational certificate holders, a practical, hands-on On-the-Job-Training (OJT) based skilling opportunities with duration ranging from 6 months to 1 year.

Modules & Functionality

Students play the critical role in NATS 2.0 Portal of posting apprenticeship advertisements aligned to their manpower requirements. The following modules pertain to the apprenticeship related activities a student is responsible for:

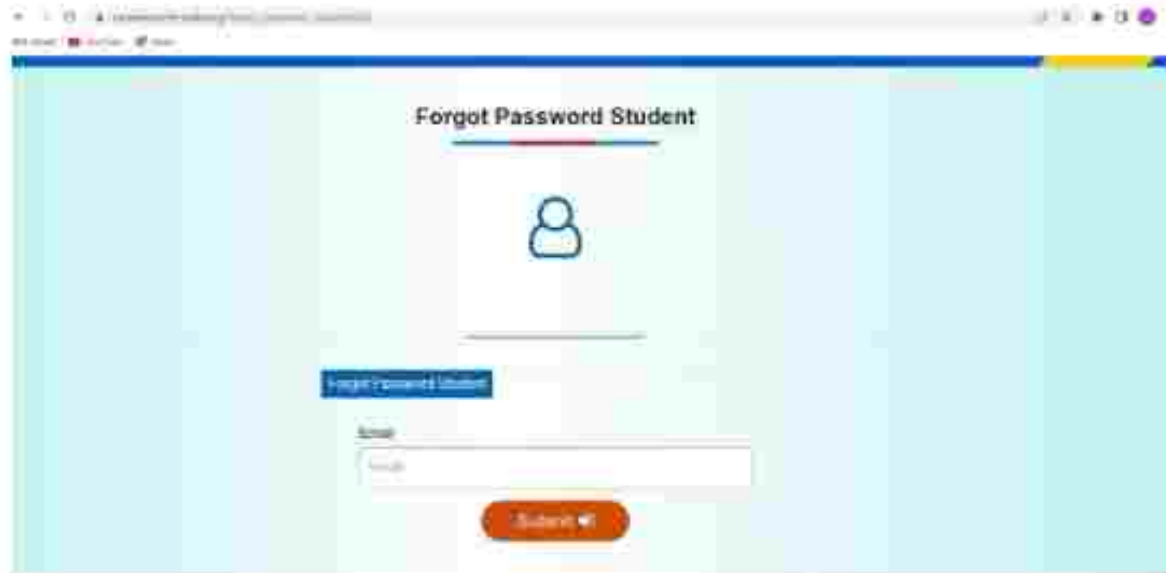
- Step 1:** Registration
- Step 2:** Profile filling
- Step 3:** Apply for apprenticeship available
- Step 4:** Application Management
- Step 5:** Contract creation
- Step 6:** Profile Lock
- Step 7:** Record of progress
- Step 8:** Download COP, after successful completion of apprenticeship program
- Step 9:** Employment Opportunities

Below is each of these modules elaborated along with screenshots.

Resetting password (upgraded portal)

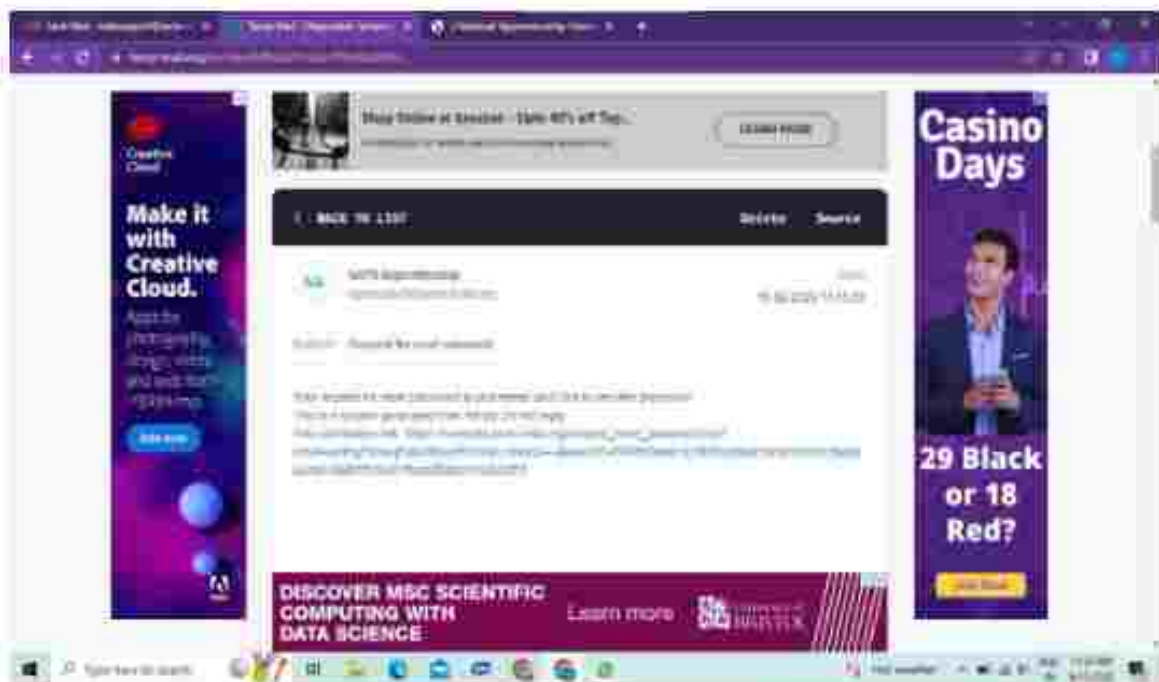
Step 1: Click on the below link,

https://moenats.alicte-india.org/forgot_password_student.php



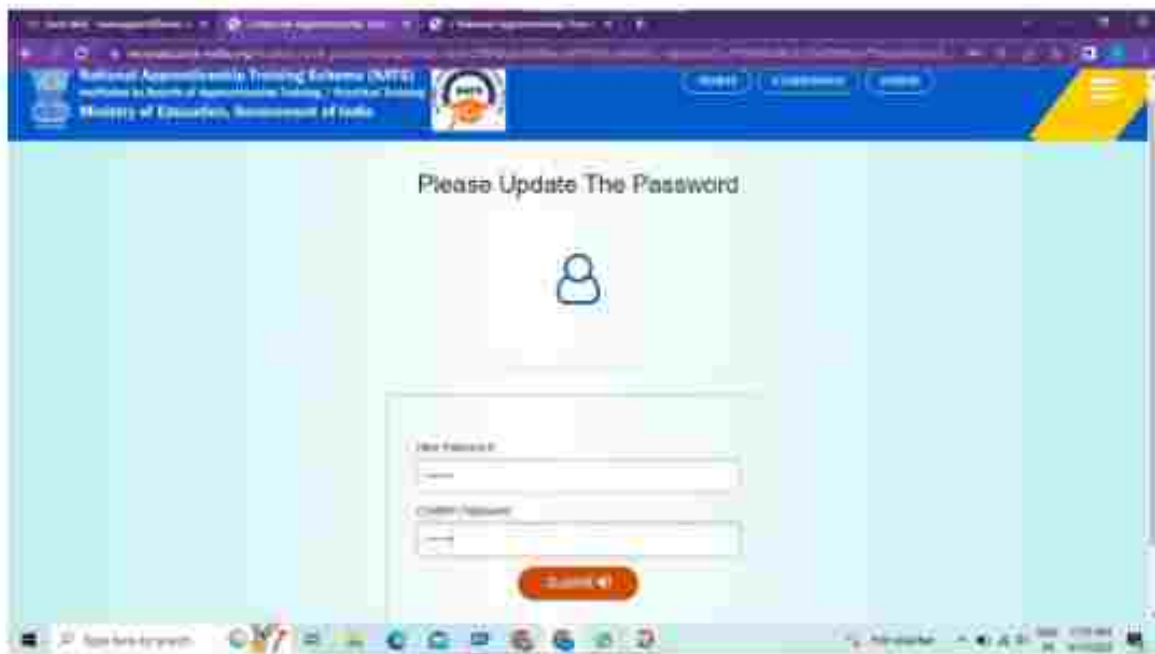
The screenshot shows a web browser window with the URL https://moenats.alicte-india.org/forgot_password_student.php. The page has a light blue background with a central white box containing the title "Forgot Password Student" and a user icon. Below the icon is a "Forgot Password Student" button. Underneath is a "Email" input field with a "Forgot" button next to it. At the bottom is a large orange "Submit" button.

Step 2: Enter your email, a password reset email will be received to the email.

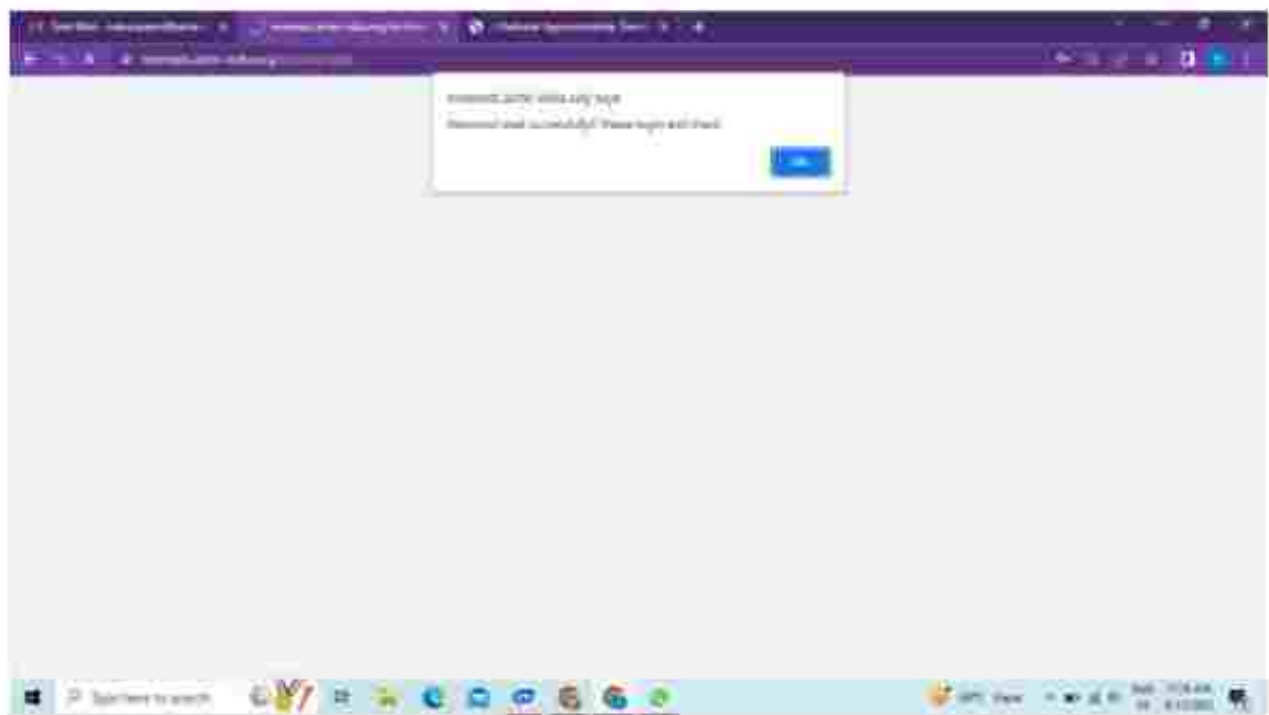


Step 3: Open the email and click on the link, and it will be redirected to the password reset page.

Step 4: From this page, you will be prompted to enter the password two times for confirmation.

A screenshot of a web browser displaying a password reset page. The page has a blue header with the text 'National Apprenticeship Training Scheme (NATS)' and 'Ministry of Education, Government of India'. Below the header, the main content area has a light blue background with the title 'Please Update The Password'. In the center, there is a white box containing a user icon, a 'New Password' input field, a 'Confirm Password' input field, and an orange 'Submit' button. The browser's address bar and taskbar are visible at the top and bottom of the screenshot.

Step 5: A success pop-up will appear on screen & the password is shared over your email in return.



Step 6: To Login Visit https://moenats.aicte-india.org/student_login.php , enter your login credentials to login as student.

1. Student Registration

Students are expected to register on the NATS 2.0 Portal with their preliminary details before they are enrolled in apprenticeship.

Student registration url: https://moenats.aicte-india.org/student_register.php

Following the above details, student is asked to fill the below details,

- Basic details – Name, Father/Mother's name, Aadhar no.
- Educational details – Course/Institute details
- Communication information- Address, Mobile no
- Training preference – Preferred field/location for apprenticeship
- Bank details

2. Student Profile

Following are the basic details to be filled by student at time of registration:

The screenshot shows a web browser window displaying the NATS registration portal. The header includes the NATS logo and text: "National Apprenticeship Training Scheme (NATS)", "Initiated by Ministry of Apprenticeship Training & Skill Development", and "Ministry of Education, Government of India". A navigation bar contains five steps: 1. Basic Details (highlighted), 2. Academic Details, 3. Communication Information, 4. Training Preferences, and 5. Final Details. The "Basic Details" section is titled "Basic Details" and contains a text input field for "Enter your mobile number (with country code)". Below the input field is a "Continue" button. The browser's address bar shows the URL "https://nats.gov.in/registration/step1/basic-details". The Windows taskbar at the bottom shows the time as 10:10 AM on 10/10/2023.

The first step basic details – show the details filled in the before filled registration form. The student shall continue to fill their profile.

STEP 3: Communication Information

In this address details mobile details of the student is asked.

The screenshot shows a web browser window displaying the 'National Apprenticeship Portal'. The page title is 'National Apprenticeship Portal' and the URL is 'https://naap.gov.in'. The page is for 'Personal Address' and contains two main sections: 'Permanent Address' and 'Present Address'. Each section has fields for 'Name', 'Father's Name', 'Date of Birth', 'Gender', 'Mobile No.', and 'Email ID'. There are also dropdown menus for 'State' and 'District'. The 'Permanent Address' section is currently active, and the 'Present Address' section is below it. The page has a blue header with the portal logo and a yellow sticky note on the right side. The Windows taskbar is visible at the bottom.

STEP 4: Training preferences

Further, the student needs to update the training preferences such as field and location of apprenticeship.

National Career Development Portal (NCDEP)
Ministry of Education, Government of India

Personal Details

First Name:

Last Name:

Date of Birth:

Gender:

Email Address:

Phone Number:

Career Details

Current Education Level:

Current Course/Program:

Current Institution:

Current Address:

Current City:

Current State:

Current Country:

SUBMIT

STEP 6: Profile view and final submit

Scroll down to the end of the page, cross-check the details and click on “**SUBMIT**” button.

3.Contract management by Student

Apprenticeship advertisement on student dashboard

Advertisements show on dashboard in listing way, they can apply to their suitable apprenticeship by viewing the details like,

1. Apprenticeship title, description, duration, location, skills required, qualification required to apply.
2. After applying, they can check for application status from the application management

Student dashboard with apprenticeship advertisement

Apply against Skills vacancies

Industry Name	Post Title	State	District	Vocancies	Date of Publication	Last Date to Apply	View	Action	Status
Waste Tech	FOE	ANDHRA PRADESH	VIJAYANAGARAM	10	21-05-2022	28-05-2022	View		

Student has to accept the contract request from establishment firstly, in order to send request to BOAT for final confirmation.

Application Management						
Applied Apprenticeship						
Location	State Name	Company Name	Apprenticeship Name	Date of Application	Status	Action
DEHRADUN	UTTARAKHAND	Aakash	TITLE	23-Jul-2022	Aakash Industry generating the contract for Apprenticeship. Training whether you would to accept or Reject	Accept Reject

On acceptance, Contract request sent to BOAT for approval

Apply against Skills vacancies									
Industry Name	Post Title	State	District	Vacancies	Date of Publication	Last Date to Apply	View	Action	Status
Aakash	TITLE	UTTARAKHAND	DEHRADUN	13	23-Jul-2022	23-Jul-2022	View	Accept	Contract Sent For Approval of Boat

3.1 Contract Accepted and downloaded

Contract management by student

After the establishment contract initiation, student has to accept the contract request from establishment firstly, in order to send request to BOAT for final confirmation.

Contract is download by student & engaged into apprenticeship program.

BOARD OF PRACTICAL TRAINING (EASTERN REGION)

(An Autonomous Body under Ministry of Human Resource Development, Department of Higher Education, Government of India)



Block: CA, Sector: F, Salt Lake City, Occupational Centre, Kolkata - 700061
Phone No. 333 - 2307079 / 2307071 Fax No. 333-2321 AHA Email: info@bptee.gov.in
Website: <http://www.bpteebprg.gov.in/>



APPRENTICESHIP CONTRACT REGISTRATION FORM

APPRENTICE INFORMATION

Name	Gender	Date of Birth	Age	SC
BITU KUMAR	M	2003-01-18	19	
Employer Name	Employment No.	Caste	PWD	
AJAY NANDAL	1171818025	OBC	N	
Address for Correspondence		Mobile Number	E-mail Address	Age in
Bachya SO, WARD NO 17 SARANYA LAKHISARAI LAKHISARAI UTTARANCHAL 811382		6206925676	jmrc16012003@gmail.com	21
Father's Name		Employment Number	Caste	
AJAY NANDAL		1171818025	OBC	
PWD				
N				

EDUCATIONAL QUALIFICATION

Name of the Institution / College / University	Unit Regn. Number / DOTE / Month & Year of Passing	Educational Qualification
GOVT. POLYTECHNIC	CPE Regn. Number: 12, Pass October, 2021 T-212888913	COMPUTER SCIENCE AND ENGINEERING COMPUTER SCIENCE AND ENGINEERING

TRAINING DETAILS

Training post code	Period of Training	Stipend Rs. per month
12-07-3022	Months	8000
The apprentice would be undergoing training under section 22 (1)		

NAME AND ADDRESS OF THE EMPLOYER

Name	Designation	Address
		INDIAN FORT (INDIA) - 501002

4. Student Profile LOCKED

1. Once a student contract is created, there profile is locked as they can't apply for any more apprenticeships.
2. If they need any change in profile they need to request BOAT for it.

So, If the student is selected through SEC 22(A), the student is taken as employee into same Establishment after apprenticeship program is finished.

If its SEC 22(B), student can apply to jobs available after the apprenticeship program ends.



Contact Us

Email: natssupport_student@aicte-india.org

Landline: 011-29581332

Candidate Instruction Manual

THE APPRENTICESHIP PORTAL

The Apprenticeship Portal is a website of the Central Government for exchange of information on Apprenticeship. The public view gives you access to information on Apprenticeship Opportunities Posted by Companies, Registered Candidates, and Apprenticeship Guidelines.

The Candidates can access to information such as available Apprenticeship Opportunities basis the Search Parameters like State, District, Sector and Trade, Organization and so on. To apply against available apprenticeship opportunities, it is mandatory for you register on the portal. The steps for registration are as follows:



Note: The fields marked in * are mandatory.

Candidate Registration

Click on the **"Register"** button the top toolbar and select the option **Candidate**.



A **Short Registration Form** will open (as shown below). You would be required to fill your Basic, Family and Contact details and click continue.

Note: Please enter a valid email ID as the activation link will be send through a mail to that ID. Also, remember the password and you will use it to login to your account on the Apprenticeship Portal.

The screenshot shows the 'Candidate Registration' form. The form is titled 'Candidate Registration' and is divided into two main sections: 'Personal Details' and 'Apprenticeship Details'. The 'Personal Details' section includes fields for 'First Name', 'Last Name', 'Email ID', 'Mobile No.', and 'Password'. The 'Apprenticeship Details' section includes fields for 'Apprenticeship Type', 'Apprenticeship Category', 'Apprenticeship Sub-category', 'Apprenticeship Code', 'Apprenticeship Name', 'Apprenticeship Address', 'Apprenticeship City', 'Apprenticeship State', and 'Apprenticeship Country'. There are also checkboxes for 'I am a student' and 'I am a graduate'. A red 'Continue' button is located at the bottom right of the form.

Registration Form

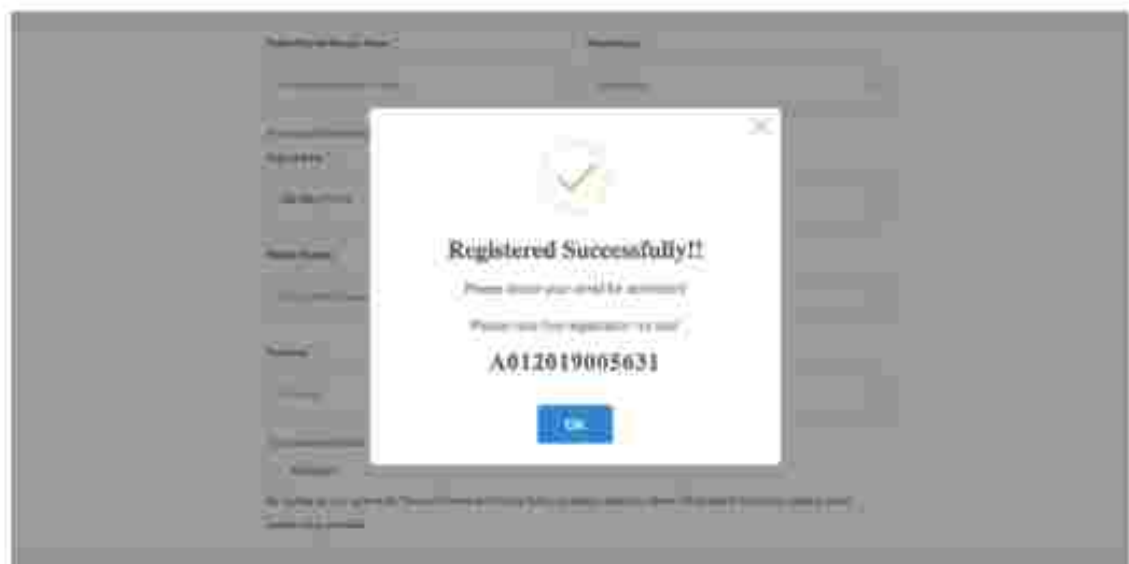
Name:

Email:

Password:

Confirm Password:

A dialog Box with the **Registration number** will notify your account creation after which you will receive an activation Email on the registered Email Address.



On the Email, click the '**Activate**' button (as shown in the image below)

Apprenticeship Portal

Dear ananya,

Reply all | ▾

Delete

Junk | ▾

...

Please note this number for all communications.

Please Activate your Account



Thank you for using our application!

Regards,
Apprenticeship Portal

If you're having trouble clicking the "Activate" button, copy and paste the URL below into your web browser: <https://apprenticeshipportal.org/activate/3c495264471d74384445826112e91763027e3302b81f2e500bNTAS>

Login

Once you click on the Activate Button, the screen will automatically **redirect you to the Log-In page** (see below) where you type your registered **Email ID/Registration Number**

and Password (the email ID and Password are the same you mentioned during registration) to login.

Home | Apprenticing Application | Training Formulas(CITTS) | 12%

Login

<input type="text"/>	
<input type="password"/>	
<input type="button" value="Login"/>	
Forgot Password?	Forgot Username?

Profile Completion

Once Logged In, you will have to click on the button **'Complete Your Profile'** (encircled below). You will not be able to apply to any Apprenticeship Opportunity without completing your profile.



Start by clicking the **'Edit'** button (encircled below) to add your "About Me" and Contact Details.




On clicking the 'Edit' button, the following screen will emerge. *The fields marked in “**” are mandatory.*

[Home](#) / [Apprenticeship Opportunities](#) / [Training Positions\(PTP\)](#) / 124 / [Complete Your Profile](#)

[Back to profile](#)

Basic Details

Name * <input type="text" value="www.mcafee.com/india.np"/>	Mobile Number * <input type="text" value="9846123456"/>
Gender * <div>Female <input checked="" type="radio"/> Male <input type="radio"/></div>	Age (Months) * <div><input type="radio"/> 18-24 <input type="radio"/> 25-30 <input type="radio"/> 31-35</div>
Cap ID Card * <div><input type="text" value="1234567890"/></div>	Doc (DOB) Document * <div><input type="button" value="Upload Doc"/> No Document</div> <p><small>Please upload your (DOB) and (MCA ID) card documents (JPG and PDF format)</small></p>
Follow MCA ID Card Document * <input type="text" value="gender"/>	Religion * <div>Follow <input checked="" type="radio"/></div>
Id Card Type * <div><input type="text" value="Valid Employee"/></div>	Document Proof * <div><input type="button" value="Upload Doc"/> No Document</div>

Understanding Candidate Dashboard

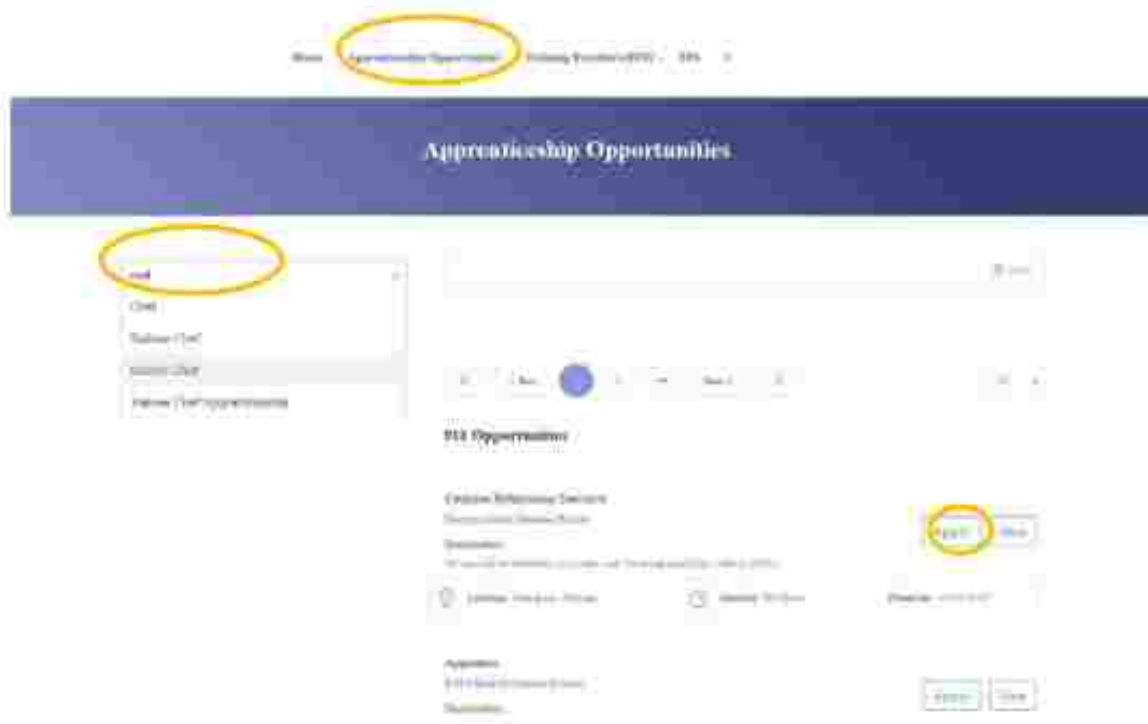


There are 3 items on your dashboard and they are explained below:

1. **Invitations Received** – Some companies screen your profile and if they feel you're fit for the opportunity, they send out an invitation to you to apply to the opportunity. This section lists the number of invitations received by the candidate.
2. **Applications:** This section lists the number of Apprenticeship Opportunities you had applied to.
3. **Contracts:** This section will show the contract you have signed with the company. Multiple companies can send you contracts, however, you will only be able to accept one.

Apply to Opportunities

You can use the option “**Apprenticeship Opportunities**” on the top toolbar to view the opportunities. You can search by **keywords**, such as ‘hospitality’ or ‘fitter’, ‘operator’, ‘chef’, ‘sewing machine’ and so on in the ‘Search Opportunities’ section (encircled below)



Simply click on the ‘**Apply**’ button (encircled above) to apply to the opportunity of your choice.

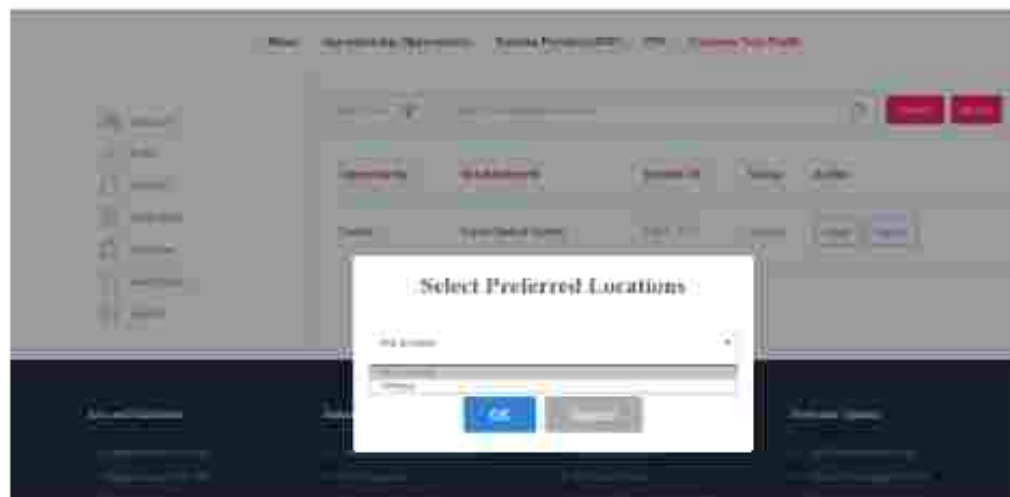
Invitations

Companies can view your profile and invite you to apply to an apprenticeship opportunity posted by them. You can view them by clicking the **'Invitations'** option (encircled below) on the left menu.



You can view the details of the opportunity by clicking on the **'View'** button (encircled above). If the opportunity interests you, you can click on the **'Apply'** button (encircled above) to apply to the opportunity.

On clicking 'Apply', you will be given the option to **choose the location** (in cases where the company has offered opportunity in several locations). The following box will appear and you can choose the location based on your preference.



Applications and Selection Process

You can view all your application on the tab 'Applications' (encircled below) on the left menu.



The page will show you a summary of all your applications.

After to an Opportunity, the company will review your profile and call invite you for an interview. If the company selects you, they will issue a 'Contract', and you will be able to see this in the 'Status' column above.

